

MANAGEMENT

Business Division

Clyde Titus - Chairperson

MANAGEMENT 1 - PRINCIPLES OF MANAGEMENT (CSU) - 3 UNITS

This course provides an introduction to the principles of management. Detailed analysis of basic managerial functions including planning, organizing, leading and controlling in a domestic and global business environment is made.

1422 9:35-11:00

TTh G Thomas CE 202

Evening Classes

4422 6:45-10:00

T S Pinio CE 202

MANAGEMENT 2 - Organization and Management Theory (CSU) - 3 UNITS

This course provides an introduction to the theories of organization and management. Organizational structure, technology and systems; administrative behavior, communications, motivation and leadership, organizational development, change and manpower development are examined.

1426 11:10-12:35 MW

G Thomas CE 202

MARKETING -

Business Division

Clyde Titus - Chairperson

MARKETING 1 - PRINCIPLES OF SELLING (CSU) - 3 UNITS

This course covers creating effective selling presentations, and persuasive communications.

Evening Classes

4436 6:45-10:00 W

S Scott B5 204

MATHEMATICS

MATHEMATICS Division

MARY JANE McMASTER - Chairperson

MATHEMATICS 100 - Mathematics Workshop - 1 UNIT (RPT 3) NDA (CR/NCR)

Corequisite: Current enrollment in any mathematics course.

Recommended: For students concurrently enrolled in any mathematics course.

This course is designed to increase comprehension of all levels of mathematics utilizing tutorial assistance from a mathematics instructor.

1446 12:40-1:30 MTWTh M Alwash B8 101

MATHEMATICS 105 - ARITHMETIC FOR COLLEGE STUDENTS - 3 UNITS (NDA)

Corequisite: SLA 8970.

This course is designed to give the student an understanding of and a competency in the basic operations of elementary arithmetic. Topics include operations with whole numbers, common and decimal fractions, percentages, and simplified calculations.

1450 8:00-9:25 TTh

J Marks A12 107

1452 9:35-11:00 MW

Staff B8 103

1454 1:30-2:55 MW	D Newell B3 100
Evening Classes	
4450 5:10-6:35 MW	C Wijeskera B8 101
4452 5:10-6:35 TTh	J Trujillo B1 201
4454 7:30-8:55 TTh	Staff B8 101

MATHEMATICS 112 - PRE-ALGEBRA - 3 UNITS (NDA)

Prerequisite: Mathematics 105 with a grade of "C" or better, or appropriate placement level demonstrated through math assessment process.

Corequisite: SLA 8971.

This course bridges the gap between arithmetic and algebra. It reviews arithmetic and introduces concepts of algebra including signed numbers, variables, exponents, mathematical sentences and linear equations.

1456 8:00-9:25 MW	J Gharamanian ATA 214
1458 9:00-12:15 Sat	P Sarantopoulos B3 100
1460 9:35-11:10 TTh	F Sadeghian B5 204
1462 11:10-12:35 MW	Staff AT A201
1464 1:30-2:55 TTh	D Newell B8 103

Evening Classes

4456 5:10-6:35 MW	J Berns B4 103
4458 5:10-6:35 TTh	J Hovsepian B8 101
4460 7:30-8:55 MW	T Oepomo B3 100
4462 7:30-8:55 TTh	G Chen CE 222

MATHEMATICS 115 - ELEMENTARY ALGEBRA - 5 UNITS

Prerequisite: Mathematics 112 with a grade of "C" or better, or appropriate placement level demonstrated through math assessment process.

This is a first course in algebra. It covers the fundamental operations on natural numbers and carries on a logical development through all the real numbers. The course includes the solution of linear and quadratic equations and their graphs, factoring and statement problems.

1470 8:00-9:15 MTWTh	M Alwash B8 101
1472 9:35-10:50 MTWTh	B Sholle B8 101
1474 11:10-12:25 MTWTh	V Nallengara B8 101
8120 5:30-Hrs	TBA M Alwash ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

Evening Classes

4470 4:30-7:10 MW	Staff B4 200
4471 4:30-7:10 TTh	Staff B4 103
4472 6:45-9:25 MW	P Sarantopoulos B8 101
4474 7:15-9:55 TTh	J Hovsepian B4 103

MATHEMATICS 117 - BASIC ELEMENTARY ALGEBRA I - 5 UNITS

Prerequisite: Mathematics 112 with a grade of "C" or better, or appropriate placement level demonstrated through math assessment process.

This course is designed for students who are beginning their study of algebra. It covers the first half of Math 115. Additional topics have been added to the traditional material.

1480 8:00-9:15 MTWTh	Staff ATA 201
1481 9:35-10:50 MTWTh	Staff B1 100
1482 11:10-12:25 MTWTh	Staff ATA 214

Evening Classes

4480 4:30-7:10 TTh A Stillson B4 200

4482 7:15-9:55 MW J Ulrich B9 102

MATHEMATICS 118 - BASIC ELEMENTARY ALGEBRA II - 5 UNITS

Prerequisite: Mathematics 117 with a grade of "C" or better, or appropriate placement level demonstrated through math assessment process.

This course parallels the second half of the first year algebra course in high school, with additional topics. Course covers rational expressions, radicals and roots, graphs of linear and quadratic equations, and linear systems.

1483 9:35-10:50 MTWTh B Blustein B5 200

Evening Classes

4483 7:15-9:55 TTh P McDonnell B5 204

MATHEMATICS 120 - PLANE GEOMETRY - 5 UNITS

Prerequisite: Mathematics 115 or 118 with a grade of "C" or better, or appropriate placement level demonstrated through math assessment process.

This is a basic course in the fundamentals of Euclidean plane geometry, stressing the development of logical proof in a mathematical system.

1484 8:00-9:15 MTWTh Staff CE 201

MATHEMATICS 125 - INTERMEDIATE ALGEBRA - 5 UNITS

Prerequisite: Mathematics 115 or 118 with a grade of "C" or better, or appropriate placement level demonstrated through math assessment process.

Manipulative skills in algebra are developed and strengthened in this course. The topics include rational exponents, the complete number system of algebra, algebraic and graphical solutions to linear and quadratic equations, logarithmic and exponential functions, elementary theory of equations and inequalities and conics.

1486 8:00-9:15 MTWTh B Sholle B8 103

1488 9:35-10:50 MTWTh D Newell B4 200

1490 9:35-10:50 MTWTh V Nallengara CE 203

1492 11:10-12:35 MTWTh J Trujillo B4 200

8122 5:00-Hrs TBA M Morse ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

Evening Classes

4486 4:30-7:10 MW W Miao B8 103

4488 7:15-9:55 MW Staff B4 200

4490 7:15-9:55 TTh I Gromova B4 200

MATHEMATICS 215 - PRINCIPLES OF MATHEMATICS 1 (UC:CSU) - 3 UNITS

Prerequisite: Mathematics 125 with a grade of "C" or better or appropriate placement level demonstrated through math assessment process.

This course helps students understand topics in mathematics, including sets, number bases, number systems, logic and probability. It is recommended for prospective elementary school teachers.

Evening Classes

4494 6:45-10:00 M P McDonnell A12 107

MATHEMATICS 227 - STATISTICS (UC:CSU) - 4 UNITS

Prerequisite: Mathematics 125 or equivalent, with a grade of "C" or better, or

appropriate placement level demonstrated through math assessment process.

This course is an introduction to probability, measures of central tendency and dispersion, descriptive and inferential statistics including sampling, estimation, hypothesis testing, analysis of variance, chi-square and student's t test, linear correlation and regression analysis.

1495 11:10-12:15 MTWTh B Blustein B5 204

Evening Classes

4495 7:15-9:30 MW Staff B4 103

4496 7:15-9:30 TTh W Miao B8 103

MATHEMATICS 235 - FINITE MATHEMATICS (UC:CSU) - 5 UNITS

Prerequisite: Mathematics 125 or equivalent with a grade of "C" or better, or appropriate placement level demonstrated through math assessment process. Covers topics of importance to certain business and social science majors.

Evening Classes

4497 7:15-9:55 TTh J Verret B5 202

MATHEMATICS 236 - CALCULUS FOR BUSINESS AND SOCIAL SCIENCES (UC:CSU) - 5 UNITS

Prerequisite: Mathematics 125 or equivalent with grade of "C" or better, or appropriate placement level demonstrated through math assessment process. Recommended: Mathematics 120. May be taken concurrently with Mathematics 235. This course covers differential and integral calculus.

1498 11:10-12:25 MTWTh B Sholle B1 200

Evening Classes

4499 7:15-9:55 MW Y Lin B5 202

MATHEMATICS 241 - TRIGONOMETRY WITH VECTORS (CSU) - 4 UNITS

Prerequisite: Mathematics 120 and 125 or equivalent with "C" or better, or appropriate placement level demonstrated through math assessment process. This course of analytical trigonometry includes solutions of triangle problems, radian measure, graphs of trigonometric functions, trigonometric equations, identities, polar coordinates, inverse trigonometric functions, complex numbers and vectors.

1499 11:10-12:15 MTWTh M Alwash B8 103

Evening Classes

4499 7:00-9:15 TTh B Bayssa B4 201

MATHEMATICS 245 - COLLEGE ALGEBRA (UC:CSU) - 3 UNITS

Prerequisite: Math 125 or equivalent, with a grade of "C" or better, or appropriate placement level demonstrated through math assessment process.

This course covers algebraic, exponential, and logarithmic functions, theory of equations, linear systems, functions of real numbers, probability and mathematical induction.

1500 11:10-12:35 MW Staff A12 107

Evening Classes

4500 6:45-10:00 Th G Beer FA 209

MATHEMATICS 260 - PRE CALCULUS (UC:CSU) - 5 UNITS

Prerequisite: Mathematics 241 or equivalent with a grade of "C" or better or appropriate placement level demonstrated through math assessment process.

This course in pre-calculus combines the traditional courses of college algebra and analytic geometry and covers such topics as inequalities, functions, matrices, and determinants, properties of the straight line, conic, algebraic and transcendental functions and parametric equations.

1501 8:00-9:15 MTWTh D Newell B4 200

Evening Classes

4501 7:15-9:55 TTh D Molgaard B5 203

MATHEMATICS 261 - CALCULUS I (UC:CSU) - 5 UNITS

Prerequisite: Mathematics 260 or equivalent with a grade of "C" or better or appropriate placement level demonstrated through math assessment process.

First course in a three semester unified treatment of calculus.

1502 8:00-9:15 MTWTh V Nallengara B9 102

Evening Classes

4502 7:15-9:55 MW H Lee B8 103

MATHEMATICS 262 - CALCULUS II (UC:CSU) - 5 UNITS

Prerequisite: Mathematics 261 or equivalent with a grade of "C" or better.

Second course in a three semester unified treatment of calculus.

1503 8:00-9:15 MTWTh B Blustein B4 202

Evening Classes

4503 7:15-9:55 MW E Shamash B4 202

MATHEMATICS 263 - CALCULUS III (UC:CSU) - 5 UNITS (CAN MATH 22)

Prerequisite: Mathematics 262 or equivalent with a grade of "C" or better.

Final course in calculus.

Evening Classes

4504 7:15-9:55 TTh N Foreman B4 202

MATHEMATICS 275 - ORDINARY DIFFERENTIAL EQUATIONS (UC:CSU) - 3 UNITS (CAN MATH 24)

Prerequisite: Mathematics 263, which may be taken concurrently.

This study covers first order differential equations and linear differential equations. Special methods for solution of these equations are developed and applied. Transforms are developed and used for the solution of differential equations and systems of equations. Existence theorems are stated and proofs are outlined. Series solutions and operator methods are included.

1505 9:35-11:00 TTh M Alwash B8 103

MICROBIOLOGY

Science Division

JOHN CONNOR - Chairperson

MICROBIOLOGY 20 - GENERAL MICROBIOLOGY (UC:CSU) - 4 UNITS

Prerequisite: College Biology.

This course is an introduction to the fundamental principles of microbiology. The course includes aspects of structure, metabolism, multiplication, genetics and classification of bacteria, fungi, protozoa, and viruses; the methods used to control these micro-organisms, the human body's natural defense mechanisms, and

some selected microbial pathogens. The laboratory portion of the course covers microscopic and cultural techniques for studying and identifying micro-organisms.

1510 12:50-4:05	M	T Low	SC 106
& 12:50-4:05	W	T Low	SC 106

1512 1:30-4:45	T	P Morrison	SC 106
& 1:30-4:45	Th	P Morrison	SC 106

Evening Classes

4510 6:45-10:00	M	S Sharma	SC 106
& 6:45-10:00	W	S Sharma	SC 106

4512 6:45-10:00	T	A Buchanan	SC 106
& 6:45-10:00	Th	A Buchanan	SC 106

MULTIMEDIA

Humanities & fine arts Division

CARLOS RAMOS - Chairperson

MULTIMEDIA 100 - INTRODUCTION TO MULTIMEDIA - 3 UNITS

An overview of the interactive multimedia industry, the profession and career options, the market, and the production process including concept development, interactive design, asset manipulation, programming and delivery. This introduction forms the basis for study of digital and non-linear technologies and applications.

8126 4:00-Hrs	TBA	R Beaty	ONLINE
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(See pages 11 & 28-31 for more information on ONLINE classes.)

MULTIMEDIA 210 - DIGITAL EDITING - 3 UNITS

This course introduces the student to computer applications for the digital editing of video and sound. Emphasis is placed on non-linear post-production tools.

Evening Classes

4532 3:30-5:30	TTh	B Olson	FA 304
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MULTIMEDIA 320 - WEB DESIGN - 3 UNITS

A fundamental course in the application of the principles of design to building web sites. Students will use a web interface design they have created to build and publish a third or fourth generation web site.

Evening Classes

4538 5:40-10:00	M	M Arata	FA 304
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MUSIC

Humanities & Fine Arts Division

CARLOS RAMOS - Chairperson

MUSIC 101 - FUNDAMENTALS OF MUSIC (UC:CSU) - 3 UNITS

Basic rudiments of musical notation, scales, keys, intervals, common musical terms and elementary keyboard are studied. The student in this course will be required to spend additional time in the Learning Resources Center with audio-visual and computer-assisted instruction materials.

1540 8:00-9:25	MW	D Sparr	FA 204
1541 8:00-9:25	TTh	M DuBois	FA 204

MUSIC 111 - MUSIC APPRECIATION 1 (UC:CSU) - 3 UNITS

A survey of a wide variety of musical styles. Emphasis is on perceptive listening along with expository readings. Additional time is required in the HLRC on audio-visual and computer-assisted instructional materials.

1544 9:35-11:00	MW	J White	FA 205
1546 12:50-2:05	TTh	M DuBois	FA 205

MUSIC 141 - JAZZ APPRECIATION (UC:CSU) - 3 UNITS

Designed for non-music majors, this course meets Humanities/ Fine Arts requirements by surveying jazz styles of music from their beginnings to the present. The emphasis is on perceptive listening, along with expository readings.

Evening Classes

4550 6:55-10:00 T K Festinger FA 205

MUSIC 200 - INTRODUCTION TO MUSIC THEORY (UC:CSU) - 4 UNITS

This course explores the elements of music and discovers how musicians use the elements to create compositions. Topics include musical notation, basic rhythms, scales, keys, sight singing, ear training, and an introduction to the keyboard.

1552 8:00-9:25 MTWTh K Festinger FA 203

MUSIC 201 - HARMONY I (UC:CSU) - 3 UNITS

Prerequisite: Music 101 or equivalent. Corequisite: Music 211.

Note: Required of all Music Majors.

This course deals with fundamental principles of music. Also some pianist ability and/or concurrent enrollment in an elementary piano course. The student in this course will be required to spend additional time in the Learning Resources Center with audio-visual and computer-assisted instruction materials.

1554 9:35-11:00 TTh D Sparr FA 203

MUSIC 202 - HARMONY II (UC:CSU) - 3 UNITS

Prerequisite: Music 201. Corequisite: Music 212.

Note: Required of all music majors.

While further developing the material presented in Harmony I, Harmony II expands the musical vocabulary by presenting seventh chords and an introduction to chromaticism and modulation. The student in this course will be required to spend additional time in the Learning Resources Center with audio-visual and computer-assisted instruction material.

1556 9:35-11:00 MW D Sparr FA 203

MUSIC 203 - HARMONY III (UC:CSU) - 3 UNITS

Prerequisite: Music 202. Corequisite: Music 213.

Note: Required of all music majors.

The student in this course will be required to spend additional time in the Learning Resources Center with audio-visual and computer-assisted instruction materials. Continuation of Music 202: presents advance modulation; altered and

borrowed chords; and higher dissonances.
1558 9:35-11:00 MW D Sparr FA 203

MUSIC 211 - MUSICIANSHIP I (UC:CSU) - 2 UNITS

Prerequisite: Music 101 or equivalent. Corequisite: Music 201.

Note: Required of all music majors.

The student in this course will be required to spend additional time in the Learning Resources Center with audio-visual and computer-assisted instruction materials. Theory review, development of singing, ear training, conducting, music dictation, rhythm and keyboard skills.

1560 8:00-9:25 TTh K Festinger FA 203

MUSIC 212 - MUSICIANSHIP II (UC:CSU) - 2 UNITS

Prerequisite: Music 211. Corequisite: Music 202.

Note: Required of all music majors.

The student in this course will be required to spend additional time in the Learning Resources Center with audio-visual and computer-assisted instruction materials. Continuation of Music 212: developing singing, conducting, ear training, dictation, rhythm and keyboard skills.

1562 8:00-9:25 TTh K Festinger FA 203

MUSIC 213 - MUSICIANSHIP III (UC:CSU) - 2 UNITS

Prerequisite: Music 212. Corequisite: Music 203.

Note: Required of all Music Majors.

The student in this course will be required to spend additional time in the Learning Resources Center with audio-visual and computer-assisted instruction materials. Continuation of Music 212: developing singing, conducting, ear training, dictation, rhythm and keyboard skills.

1564 8:00-9:25 TTh K Festinger FA 203

MUSIC 321 - ELEMENTARY PIANO I (UC:CSU) - 2 UNITS

Note: Students must have access to a piano as daily practice is required.

This course begins a four-semester sequence covering music reading, basic keyboard technique, and principles of interpretation. Music majors are required to take four units of piano for the AA degree. Basic piano technique including major scales and playing beginning repertoire in parallel and contrary motion in addition to primary chord accompaniment in each key with Czerny and Hanon exercises.

1566 9:35-11:00 TTh M DuBois FA 204

1568 9:35-12:50 W J White FA 204

Evening Classes

4566 6:45-10:00 W H Weisel FA 204

MUSIC 322 - ELEMENTARY PIANO II (UC:CSU) - 2 UNITS

Recommended: Music 321 or equivalent.

A continuation of Music 321: basic piano technique including major scales in both sharp and flat keys in one octave with both hands together, along with primary chords I, IV and V in each key. Beginning repertoire of the folk and classical literature is included. Extended hand position, transposition, and selected exercises.

1570 11:00-12:35 TTh J White FA 204

Evening Classes

4570 6:45-10:00 W H Weisel FA 204

MUSIC 323 - ELEMENTARY PIANO III (UC:CSU) - 2 UNITS

Recommended: Music 322 or equivalent.

Beginning classical repertoire of Bach, Haydn, and Gurlitt. Transpositions and ensemble playing in different styles for the development of sight-reading skills. Reading in all keys, scales in three octaves and ensemble playing.

1572 11:00-12:35 TTh J White FA 204

Evening Classes

4572 6:45-10:00 W H Weisel FA 204

MUSIC 324 - ELEMENTARY PIANO IV (UC:CSU) - 2 UNITS

Recommended: Music 323 or equivalent.

Continuation of Music 323: the development of the classical repertoire on the level of Bach's two-Part Inventions and Mozart's Sonata No. 3, scales in three octaves and ensemble playing.

1574 11:00-12:35 TTh J White FA 204

Evening Classes

4574 6:45-10:00 W H Weisel FA 204

MUSIC 341 - INTERMEDIATE PIANO (UC:CSU) - 2 UNITS (RPT3)

Recommended: Music 324 or equivalent.

Repertoire on level of Beethoven's Sonata No. 3 and Chopin's Nocturnes; sight-reading and ensemble playing; arpeggios and scales in three octaves.

1576 11:00-12:35 TTh J White FA 204

Evening Classes

4576 6:45-10:00 W H Weisel FA 204

MUSIC 411 - ELEMENTARY VOICE I (UC:CSU) - 2 UNITS

Basic techniques of vocal production; position, breathing, articulation and tone; solo literature and performance. Repertoire from Musical Theater, Spiritual and American Art Songs.

1578 9:35-11:00 MW J Sweeney FA 103

Evening Classes

4578 6:45-10:00 T J White FA 103

MUSIC 412 - ELEMENTARY VOICE II (UC:CSU) - 2 UNITS

Recommended: Music 411 or equivalent.

Continuation of basic vocal technique. Basic Italian repertoire is introduced.

1580 11:00-12:35 TTh J Sweeney FA 103

Evening Classes

4580 6:45-10:00 T J White FA 103

MUSIC 413 - ELEMENTARY VOICE III (UC:CSU) - 2 UNITS

Recommended: Music 411 and 412 or equivalent.

Advanced vocal technique; repertoire of moderate difficulty; standard art songs in several languages.

1582 11:10-12:35 TTh J Sweeney FA 103

Evening Classes

4582 6:45-10:00 T J White FA 103

MUSIC 414 - ELEMENTARY VOICE IV (UC:CSU) -2 UNITS

Recommended: Music 413.

This course is a continuation of principles and concepts presented in Music 413.

1584 11:10-12:35 TTh J Sweeney FA 103

Evening Classes

4584 6:45-10:00 T J White FA 103

MUSIC 775 - JAZZ ENSEMBLE (UC:CSU) - .5 UNIT (RPT3)

Open to all instrumentalists by audition. Rehearsal of standard and special arrangements for dance band/studio band performance.

1588 2:00-3:25 TTh K Festinger FA 104

NUTRITION

BEHAVIORAL & social sciences Division

Charles Stapleton - Chairperson

FAMILY AND CONSUMER STUDIES 21 - NUTRITION UC:CSU - 3 UNITS (CAN H EC2)

This course deals with basic concepts of human nutrition throughout life, aimed at achieving and maintaining optimum health. Food compositions and the nutritional aspects of food preparation are explored.

1090 11:10-12:35 MW M Shepherd CE 206

1092 11:10-12:35 TTh M Shepherd CE 206

Evening Classes

3090 3:20-6:35 W M Shepherd CE 206

OCEANOGRAPHY

SCIENCE Division

JOHN CONNOR - Chairperson

OCEANOGRAPHY 1 - INTRODUCTION TO OCEANOGRAPHY (UC:CSU) - 3 UNITS

This course introduces physical aspects of the marine environment, with special reference made to the Southern California coast. This course fulfills a non-laboratory physical science requirement.

1634 9:35-11:05 MW E Chammou B10 102

PARALEGAL STUDIES (SAME AS LAW)

Business Division

Clyde titus – Chairperson Nikki jacobson - Director

A paralegal is a person, qualified by education, training or work experience who is employed or retained by a lawyer, law office, corporation, governmental agency or other entity and who performs specifically delegated substantive legal work for which a lawyer is responsible.

Paralegals may not provide legal services directly to the public except as

permitted by law.

PLEASE REMEMBER THAT YOU MUST TAKE ENGLISH 101 AND PARALEGAL 10 BEFORE TAKING ANY OTHER CLASS FOR THE PARALEGAL PROGRAM.

IF YOU WOULD LIKE TO BE ADDED TO THE PARALEGAL PROGRAM'S E-MAIL LIST PLEASE CONTACT NIKKI JACOBSON at
Nikki Jacobson, Director & Attorney at Law
Paralegal Studies Program
West Los Angeles College
9000 Overland Avenue Culver City, California 90230
Nikki@GreenCard4You.com
310-287-4438
310-287-4392 (fax)

PARALEGAL STUDIES 3 - Civil Rights and the Law - 3 UNITS

This course presents a comparative and analytical study of the law and related problems concerning the Bill of Rights and the U.S. Constitution. Life and the death penalty, freedoms of speech and press, freedom of religion, racial and sexual equality, and privacy are some of the topics under consideration, with emphasis on recent court decisions and current events. The course is a recommended elective for the Paralegal Certificate.

1636 9:35-11:00 MW V Nicholas CE 222

Evening Classes

4636 6:45-10:00 M Staff B5 204

PARALEGAL STUDIES 4 - DIRECTED FIELD WORK IN LEGAL ASSISTING - 3 UNITS

Prerequisite: Law 10 and English 101.

Directed field work in selected private law firms or public institutions of legal assisting are assigned to individual students. An effort is made to rotate office assignments.

Evening Classes

4638 6:45-7:45 T N Jacobson HLRC 112
& 14:00-Hrs TBA N Jacobson CE 202

PARALEGAL STUDIES 10 - INTRODUCTION TO LEGAL ASSISTANT I (CSU) - 3 UNITS

An introductory course in formalizing the career of the paralegal; an introduction to law and ethics; social forces and the law; comparison of the role of the legal assistant and the lawyer; and an introduction to legal terminology and bibliography, including research problems.

1640 11:10-12:35 TTh V Nicholas CE 201

Evening Classes

4640 6:45-10:00 T N Jacobson CE 201

PARALEGAL STUDIES 11 - INTRODUCTION TO LEGAL ASSISTANT II (CSU) - 3 UNITS

Prerequisite: Law 10 and English 101.

A continuation of Law 10 with a study of the composition, location and jurisdiction of all courts; a study of document production and administration within the judicial structure; a detailed examination of civil and criminal litigation; and an introduction to legal drafting and writing.

1642 9:35-11:00 TTh N Jacobson CE 201

Evening Classes

4642 6:45-10:00 M B Reynolds B1 201

PARALEGAL STUDIES 12-TORT LAW & CLAIMS INVESTIGATION-3 UNITS(PARALEGAL ELECTIVE)

Prerequisite: Concurrent enrollment in or completion of Law 10.

A study of the fundamental principles of law of torts, including insurance and an examination of the techniques of investigation involved in the lawyer's handling of tort and insurance claims.

Evening Classes

4644 6:45-10:00 M Staff FA 205

PARALEGAL STUDIES 14 - Law Office Management - 3 UNITS

Prerequisite: Law 10 and English 101.

A study of the basic objectives of the management of a law office; a study of hardware and software used in a law office; an examination of indexing and filing principles; law office manuals; a study of basic accounting principles; practice in and study of law office correspondence.

1646 11:10-12:35 MW V Nicholas CE 222

PARALEGAL STUDIES 16 - Civil and Criminal Evidence - 3 UNITS

Prerequisite: Law 10 and English 101.

This is a study of the rules of civil and criminal evidence and the admissibility of such evidence in court; deposition comprehension and use in court; interrogatory summarizing and use in court.

1648 11:10-12:35 TTh Staff CE 222

Evening Classes

4648 6:45-10:00 W Staff HLRC 4D

PARALEGAL STUDIES 17 - LEGAL WRITING - 3 UNITS

Prerequisite: Law 10 and English 101.

This course covers advanced legal drafting and writing, including special research and projects.

1650 9:35-11:00 TTh V Nicholas CE 222

Evening Classes

4650 6:45-10:00 T Staff HLRC 4A

PARALEGAL STUDIES 18 - marriage and family law - 3 UNITS

Prerequisite: Law 10 and English 101.

This course introduces the paralegal student to essential aspects of marriage and family law with an emphasis on the dissolution of marriage.

1652 9:35-12:50 Sat Staff CE 201

PERSONAL DEVELOPMENT

COUNSELING Division

Sherron Rouzan-Thomas - Chairperson

For all Personal Development Classes:

Students should report to the Counseling Student Entry Center in Bldg. A13 on

February 14, 2005.

PERSONAL DEVELOPMENT 4 - CAREER PLANNING (CSU) - 1 UNIT

This course includes an overview of career development, personal appraisal and career testing, a computerized career information search, a personal skills evaluation, and educational planning and decision-making as it relates to the self and the world of work. Instructor Office located at CE 112.

1666 1:05-Hrs TBA E Crippens A13

1667 1:05-Hrs TBA E Crippens A13

PERSONAL DEVELOPMENT 5 - COLLEGE SURVIVAL (CSU) - 2 UNITS

Enabling students to succeed or survive in a college program. Emphasis will be placed on development of making informed decisions, study skills, productive time management, financial planning and other personal development skills.

Instructor Office located at CE 112.

1669 2:05-Hrs TBA E Crippens A13

1670 2:05-Hrs TBA E Crippens A13

PERSONAL DEVELOPMENT 8 - CAREER PLANNING AND DEVELOPMENT - (CSU) 2 UNITS

Personal Development 8 is an introduction to career planning and is designed for students who are contemplating vocational choices. The focus is on a comprehensive career and personal evaluation, the development of an appropriate educational plan, and the ability to develop a personal career strategy.

1672 2:05-Hrs TBA S Rouzan Thomas A13

1673 2:05-Hrs TBA A Narez Acosta A13

PERSONAL DEVELOPMENT 15 - seminar- (3 UNITS) RPT 3

This class will provide students with testing and assessment of abilities, interests, values; an individual educational plan; equipment orientation; campus orientation, and effective communication techniques.

1675 3:15-Hrs TBA S Rouzan Thomas A13

1676 3:15-Hrs TBA S Rouzan Thomas A13

PERSONAL DEVELOPMENT 17 - COLLEGE SURVIVAL SKILLS DEVELOPMENT (CSU) 1 UNIT

This course provides the student with a variety of survival skills necessary to be a successful college student. Course includes instruction in using the library, study skills, time management, effective communication, self esteem, stress management, and developing a healthy life style. Campus services are explored. Instructor Office located at A12-102.

1679 1:00-2:05 Th C Amaugo A12 107

PHILOSOPHY

Humanities & Fine arts Division

CARLOS RAMOS - Chairperson

PHILOSOPHY 1 - INTRODUCTION TO PHILOSOPHY I (UC:CSU) - 3 UNITS (CAN PHIL 2)

Study of problems of knowledge, metaphysics, science, and religion. This course examines such questions as the existence of God, the problem of evil, the nature of the soul, and the origin of knowledge.

1682 9:35-11:00 TTh R Mayock FA 209

Evening Classes

4682 5:10-6:35 MW R Mayock FA 209

PHILOSOPHY 8 - DEDUCTIVE LOGIC (UC:CSU) - 3 UNITS

An introduction to the principles of deductive and inductive reasoning, emphasizing critical and evaluative skills. Introduces technical analysis of reasoning process, categorical and propositional logic, formal and informal fallacies. Excellent for LSAT.

1684 11:10-12:35 TTh R Mayock FA 209

Evening Classes

4684 3:30-4:55 MW R Mayock FA 209

PHILOSOPHY 20 - ETHICS (UC:CSU) - 3 UNITS (CAN PHIL 4)

An inquiry into the nature of morality and ethical theory in both historical and contemporary settings, as they apply to business, the arts, science and medicine. An analysis of traditional moral theories as well as contemporary moral issues such as abortion, capital punishment, animal rights, environmental issues and the role of ethics in political and social policy.

Evening Classes

4686 6:45-10:00 T R Mayock FA 209

PHILOSOPHY 41 - An Introduction to Philosophy and Literature (UC:CSU) - 3 UNITS

This course offers an examination of great philosophical and literary works which explore the relationships between philosophy and literature. An analysis is made of philosophical themes such as the nature of self, faith and reason, and the problem of evil as it arises in plays, novels, poems and short stories.

1688 2:00-3:25 MW R Mayock FA 209

**PHYSICAL EDUCATION -
Health & Physical education Division
Jane Witucki - Chairperson**

PHYSICAL EDUCATION 185 - DIRECTED STUDY (UC:CSU) - 1 UNIT (RPT3)

Note: See Dance 185.

PHYSICAL EDUCATION 212 - TENNIS SKILLS (CSU) - 1 UNIT

2076 12:00-2:05 F D Mestas COURTS

2077 1:00-2:05 MW D Gordon COURTS

2078 1:00-2:05 TTh D Gordon COURTS

PHYSICAL EDUCATION 225 - YOGA SKILLS - 1 UNIT (RPT 3)

Note: Section 2677 is for beginning students; Section 2678 is gentle yoga for the older student or those who have movement restrictions. All other sections are for beginning and continuing students.

2676 9:35-11:40 F B Ostroska PECS B

2677 10:00-11:05 MW B Ostroska PECS B

2678 10:00-11:05 TTh B Ostroska PECS B

2679 11:15-12:20 MW B Ostroska PECS B

2680 11:15-12:20 TTh B Ostroska PECS B

Evening Classes

2982	6:15-7:20	MW		R Olescyski	PECS B
2983	7:30-8:35	MW		R Olescyski	PECS A

PHYSICAL EDUCATION 462 - MODERN DANCE SKILLS (UC:CSU) - 1 UNIT (RPT 3)

Note: See Dance 462.

PHYSICAL EDUCATION 463 - MODERN JAZZ (UC:CSU) - 1 UNIT (RPT 3)

Note: See Dance 463.

PHYSICAL EDUCATION 470 - STEP AEROBICS ACTIVITY (UC:CSU) - 1 UNIT (RPT 3)

2452	9:30-11:35	F		P Santelman	PECS A
2453	1:30-2:35	MW		P Santelman	PECS A

Evening Classes

2952	5:00-6:05	MW	J Witucki		PECS A
2953	5:00-6:05	TTh	H Perry		PECS A
2954	6:15-7:20	MW	J Witucki		PECS A

PHYSICAL EDUCATION 515 - INTERCOLLEGIATE SPORTS/ track & field - 2 UNITS

2188	10:00-Hrs	TBA	R Beaton		FIELD
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PHYSICAL EDUCATION 553 - ICS: STRENGTH & FITNESS TRAINING FOR FOOTBALL - 1 UNIT

Evening Classes

2931	3:45-5:10	TTh	D Holmes		FIELD
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PHYSICAL EDUCATION 554-ICS: STRENGTH & FITNESS TRAINING for TRACK & field-1 UNIT

2290	2:00-3:25	MW	R Beaton		GYM
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PHYSICAL EDUCATION 556-ICS: STRENGTH & FITNESS TRAINING FOR BASKETBALL (UC:CSU)

- 1 UNIT (RPT 3)

Section #2292 is for Women's Basketball.

Section #2293 is for Men's Basketball.

2292	3:00-4:00	T	C Matsuhara		GYM
&	2:15-Hrs	TBA	C Matsuhara		GYM
2293	3:15-Hrs	TBA	E Carr		GYM

PHYSICAL EDUCATION 630- AEROBIC SUPER CIRCUIT LABORATORY (UC:CSU)-1 UNIT (RPT 3)

Note for Section #2552: Class orientation will be on 2-17-05(Thursday)at 12:30PM

2544	6:30-7:55	MW	C Matsuhara		PEC 104
2545	8:00-9:25	MW	C Matsuhara		PEC 104
2546	8:00-9:25	TTh	S Butler		PEC 104
2547	9:00-12:15	F	K Olescyski		PEC 104
2548	9:30-12:45	Sat	Staff		PEC 104
2549	9:35-11:00	MW	C Matsuhara		PEC 104
2550	9:35-11:00	TTh	J Witucki		PEC 104
2551	11:10-12:35	TTh	J Witucki		PEC 104
2552	3:15-Hrs	TBA	J Witucki		PEC 104

Evening Classes

2964	4:00-5:25	TTh	R Hager		PEC 104
2965	5:10-6:35	MW	E Ezpeleta		PEC 104
2966	5:35-7:00	TTh	R Hager		PEC 104

2967	6:45-8:10	MW	H Perry	PEC 104
2968	7:10-8:35	TTh	R Hager	PEC 104

PHYSICAL EDUCATION 665 - BASKETBALL SKILLS (UC:CSU) - 1 UNIT (RPT 3)

Section #2354 is for Women's Basketball.

Section #2355 is for Men's Basketball.

2354	3:15-Hrs	TBA	C Matsuhara	GYM
2355	3:15-Hrs	TBA	E Carr	GYM

PHYSICAL EDUCATION 666 - BODY CONDITIONING (UC:CSU) - 1 UNIT (RPT 3)

This course combines Pilates, dance, yoga and weights for overall conditioning.

2439	11:10-12:40	MW	Staff	PECS A
2440	11:45-1:45	F	P Santelman	PECS A
&	1:05-Hrs	TBA	P Santelman	PECS A

PHYSICAL EDUCATION 668 - BODY DYNAMICS (UC:CSU) - 1 UNIT (RPT 4)

This course is a combination of aerobic and callisthenic activities.

Evening Classes

2950	6:15-7:40	TTh	H Perry	PECS A
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PHYSICAL EDUCATION 690 - WEIGHT TRAINING AND CONDITIONING SKILLS (UC:CSU) - 1 UNIT (RPT 3)

Concurrent enrollment in two sections of this course is allowed. Open to all ability levels. Physically challenged may enroll in any section. Section #2368 and #2939 are for Women only.

2368	8:00-9:25	TTh	C Matsuhara	PECN 14
2369	9:35-11:00	MW	J Babcock	PECN 14
2370	9:35-11:00	TTh	S Butler	PECN 14
2371	11:10-12:35	MW	R Hager	PECN 14
2372	1:40-3:15	MW	R Hager	PECN 14

Evening Classes

2938	4:00-5:25	MW	R Hager	PECN 14
2939	5:10-6:35	TTh	C Matsuhara	PECN 14
2940	5:35-7:00	MW	R Hager	PECN 14
2941	6:45-8:10	TTh	M Qualls	PECN 14
2942	7:10-8:35	MW	R Hager	PECN 14

PHYSICAL EDUCATION (NON ACTIVITY)

Health & Physical education Division

Jane Witucki - Chairperson

PHYSICAL EDUCATION 718 - FUNDAMENTALS OF ATHLETIC TRAINING (UC:CSU) - 3 UNITS

This course will emphasize the principle techniques and ethics used by the athletic trainer in the prevention and care of athletic injuries.

2722	11:10-12:40	MW	D Mestas	PECN 11
&	3:30-Hrs	TBA	D Mestas	PECN 11

PHYSICAL EDUCATION 814 - DANCE PRODUCTION (UC:CSU) - 2 UNITS (RPT 3)

Note: See Dance 814.

PHYSICAL EDUCATION 822 - DANCE REHEARSAL AND PERFORMANCES - 1 UNIT (RPT 3)

Note: See Dance 822.

PHYSICS

SCIENCE Division

JOHN CONNOR - Chairperson

PHYSICS 7 - GENERAL PHYSICS II (UC:CSU) - 4 UNITS (CAN PHYS SEQ A)

Prerequisite: Physics 6.

Topics covered in this course include electric fields, circuits, magnetism, optics, relativity, quantum mechanics and nuclear physics.

Evening Classes

4710 6:45-10:00 M	M MacDonald B9 101
& 6:45-7:55 W	M MacDonald B9 101
& 7:55-10:00 W	M MacDonald B9 101

PHYSICS 12 - Physics Fundamentals (UC:CSU) - 3 UNITS

Prerequisite: One year of high school algebra, or Mathematics 115.

Note: No UC credit will be given for Physics 11 or 12 if taken after the Physics 6-7, or 37-38-39 series.

This introductory course in physics, designed primarily for liberal arts students, provides qualitative knowledge of fundamental physical principles.

1708 8:00-9:30 MW	M MacDonald B9 101
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PHYSICS 38 - PHYSICS FOR ENGINEERS AND SCIENTISTS II (UC:CSU) - 5 UNITS (PHYSICS 37+38+39=CAN PHYS SEQ B)

Prerequisite: Physics 37 and Mathematics 262.

Corequisite: Math 263.

This course is the second semester of a three-semester calculus-level sequence in introductory physics. Topics studied include electric fields, magnetism, electrical and magnetic properties of matter, direct and alternating current circuits, Maxwell's equations, electromagnetic waves and special relativity.

Evening Classes

4714 5:30-9:10	T	M MacDonald B9 101
& 5:10-8:25	Th	M MacDonald B9 101

PHYSIOLOGY

SCIENCE Division

JOHN CONNOR - Chairperson

PHYSIOLOGY 1 - INTRODUCTION TO HUMAN PHYSIOLOGY (UC:CSU) - 4 UNITS

Prerequisite: Anatomy 1 and College Biology with a grade of "C" or better.

This course presents the physiological processes of the human body. It is intended to meet the requirements of students majoring in Nursing, Dental Hygiene, Occupational Therapy, Psychology, Physical Education, and Life Sciences, or for those who wish to expand their knowledge of the human body beyond the scope of introductory biology.

1724 9:15-12:30	T	S Fink SC 101
& 9:15-12:30	Th	S Fink SC 101

1726	12:05-3:20	M	M Recht SC 101
&	12:05-3:20	W	M Recht SC 101

Evening Classes

4724	3:20-6:35	M	S Fink SC 101
&	3:20-6:35	W	S Fink SC 101

4726	6:45-10:00	T	P Suzuki SC 101
&	6:45-10:00	Th	P Suzuki SC 101

POLITICAL SCIENCE
Behavioral & Social Sciences Division
Charles Stapleton - Chairperson

POLITICAL SCIENCE 1 - THE GOVERNMENT OF THE U.S. (UC:CSU) (CAN GOVT 2) - 3 UNITS

This course studies the United States political system: theory, structure, functions of national, state and local government. Meets U.S. Constitution requirement.

1732	8:00-9:25	MW	R Patterson ATA 218
1734	8:00-9:25	TTh	M Graham ATA 218
1736	9:30-12:45	Sat	J Liljeblad CE 205
1738	9:35-11:00	MW	R Patterson ATA 218
1740	9:35-11:00	TTh	R Patterson ATA 218
1742	11:10-12:35	MW	J Ruebensaal ATA 218
1744	11:10-12:35	TTh	R Patterson ATA 218
1746	12:45-2:10	MW	J Ruebensaal ATA 218
1748	12:45-2:10	TTh	E Piken Nagler ATA 218
8130	3:15-Hrs	TBA	S Khorooshi ONLINE
8131	3:15-Hrs	TBA	S Khorooshi ONLINE
8132	3:15-Hrs	TBA	B Lacy-Davis ONLINE
8134	3:15-Hrs	TBA	B Lacy-Davis ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

Evening Classes

4732	5:10-6:35	MW	O Shewfelt ATA 214
4734	6:45-10:00	M	J Ruebensaal ATA 214

4736	6:45-10:00	T	E Moreno CE 206
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4738	6:45-10:00	Th	K Davis B1 201
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POLITICAL SCIENCE 2 - MODERN WORLD GOVERNMENTS (UC:CSU) - 3 UNITS

A comparative study of major European governments in terms of their political structures, interactions, ideologies, and social habits. Emphasis is placed on the governments of Great Britain, France, Germany, and Russia.

1749	9:35-11:00	TTh	J Ruebensaal ATA 214
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POLITICAL SCIENCE 4 - INTRODUCTION TO STATE & LOCAL GOVERNMENTS (CSU) - 3 UNITS

This general survey course introduces the student to the various functions, structures and services of state governments, their relation to local governments, and their interrelationships with the federal government.

1750 12:45-2:10 MW

R Patterson CE 106B

POLITICAL SCIENCE 7 - CONTEMPORARY WORLD AFFAIRS (UC:CSU) - 3 UNITS (RPT 1)

This course surveys the factors involved in international relations today. Emphasis is placed on providing the student with a framework for the analysis of world affairs.

1751 11:10-12:35 MW

O Shewfelt ATA 228

8136 3:15-Hrs TBA

B Lacy-Davis ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

PSYCHOLOGY

Behavioral & Social Sciences Division

Charles Stapleton - Chairperson

PSYCHOLOGY 1 - GENERAL PSYCHOLOGY I (UC:CSU) - 3 UNITS

The course presents a survey of scientific theories, research and findings in behavior, including such topics as personality, perception, memory, motivation, emotion, learning, intelligence, consciousness, thinking, human relationships, abnormal behavior and an overview of what psychologists do.

1752 8:00-9:25 MW

B Reinauer A12 106

1754 8:00-9:25 TTh

G White A12 106

1756 9:00-12:15 F

J Lee A12 106

1758 9:30-12:45 Sat

D McPatchell A12 106

1760 9:35-11:00 MW

J Lee A12 106

1762 11:10-12:35 MW

J Lee A12 106

1764 11:10-12:35 TTh

J Lee A12 106

1766 12:45-2:10 MW

V Campbell A12 107

1768 1:45-3:10 TTh

J Lee A12 106

8142 3:15-Hrs TBA

M Walbridge ONLINE

8144 3:15-Hrs TBA

M Walbridge ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

Evening Classes

4752 5:10-6:35 MW

A Cohen A12 106

4754 6:45-10:00 T

A Day A12 107

4756 6:45-10:00 W

A Day A12 107

PSYCHOLOGY 2 - GENERAL PSYCHOLOGY II (UC:CSU) - 3 UNITS

Prerequisite: Psychology 1.

This course examines behavior from a biological, physiological approach. A detailed examination of the anatomy and physiology of the neuron and brain is provided, including the central, peripheral and autonomic nervous systems. Sensory systems are presented, including vision, audition and somato-sensory. A biopsychological perspective is taken to study motivation, emotion, language, sleep, consciousness, sexual behavior, and mental illness.

1770 9:35-11:00 TTh

J Marks A12 107

Evening Classes

4770 6:45-10:00 W E Bonner A12 106

PSYCHOLOGY 14 - ABNORMAL PSYCHOLOGY (UC:CSU) - 3 UNITS

This course deals with maladaptive or abnormal behavior of human beings. Topics covered include history of abnormal psychology, classifications, clinical frameworks, causal factors, treatment and outcomes of mental illness, assessment utilizing the DSM-IV, therapy, and prevention. Major categories of mental disorders are presented including mood, anxiety, stress, somatoform, disassociative, psychosexual, personality, and schizophrenia.

1771 11:10-12:35 TTh J Marks A12 107

Evening Classes

4771 6:45-10:00 T J Lee A12 106

Psychology 16 - Intimacy, Marriage, and Family Relationships (CSU) - 3 UNITS

This course deals with the psychological aspects of dating, love, and marriage.

It is designed to provide students with a basic positive attitude toward the potential of marriage and to proscribe the circumstances that make the marital union an opportunity for a growing, greater, "other-centered" self-realization.

1772 12:30-3:45 F C Bloom A12 106

PSYCHOLOGY 41 - LIFESPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU) - 3 UNITS

This course presents the psychological development of the person from the prenatal stage through old age and death. Emphasis is placed on theories and their application to the behavioral, cognitive, social, and interconnectedness of all stages of life.

1773 9:35-11:00 TTh J Lee A12 106

Evening Classes

4773 6:45-10:00 M R Irvin A12 106

PSYCHOLOGY 52 - PSYCHOLOGICAL ASPECTS OF HUMAN SEXUALITY - (UC:CSU) - 3 UNITS

Students learn the psychological, physiological, and social aspects of sexuality. Information and studies of the sexual response, sexual myths, and sexual variations help the student achieve an understanding of his or her own unique sexuality.

Evening Classes

4774 6:45-10:00 Th G White A12 107

PSYCHOLOGY 64 - INTRODUCTION TO DRUG AND ALCOHOL ABUSE (CSU) - 3 UNITS

Note: This class is offered during the day in the Fall semester and evening in the Spring semester.

This course is an introduction to the physiology and psychopharmacology of drugs and alcohol, theories of addiction, a historical overview of treatment, drug classifications, social policy and drug abuse, and issues of relapse, rehabilitation and recovery.

Evening Classes

4775 6:45-10:00 T C Bloom A12 105

PSYCHOLOGY 65 - CHEMICAL DEPENDENCY: INTERVENTION, TREATMENT, RECOVERY (CSU)- 3 UNITS

Note: This class is offered during the evening in the Fall semester and daytime in the Spring semester.

An introduction to the treatment and recovery from drug/ alcohol addiction, including physiology of addiction, criteria of addiction, and different treatment modalities with an emphasis on family and different populations. Other aspects include models of recovery, rehabilitation, relapse and aftercare.

1776 12:45-2:10 MW B Reinauer A12 106

PSYCHOLOGY 67- COUNSELING TECHNIQUES FOR THE CHEMICALLY ADDICTED (CSU) - 3 UNITS

Note: This course is offered in alternating semesters with Psychology 63.

Psychology 67 is offered in Spring and Psychology 63 is offered in Fall.

Prerequisite: Psychology 64 and 65.

This course emphasizes counseling techniques for the chemically addicted. Major elements include ethics and confidentiality, interview and assessment techniques, observation and listening skills, dual diagnosis, crisis intervention and documentation processes.

Evening Classes

4777 6:45-10:00 Th B Reinauer A12 106

PSYCHOLOGY 68 - Biopsychology of Chemical Dependency: Drugs, Behavior, and Health - 3 UNITS Prerequisite: Psychology 64.

This course offers comprehensive instruction on the pharmacological and behavioral effects of all major categories of both legal and illegal psychoactive substances, including an overview of contemporary and historical drug regulation and abuse, and a detailed review of the nervous system.

Evening Classes

4778 6:45-10:00 M C Bloom A12 104

PSYCHOLOGY 84 - fieldwork 1, drug/alcohol - 3 UNITS

Prerequisite: Psychology 63, 64, 65 and 67.

This is the first of two required internship classes in the Drug/Alcohol Studies program. It provides observation and interaction opportunities with clients and counselors at provider clinics. This course satisfies half of the field work hours required by CAADE.

Evening Classes

4780 5:30-6:30 W B Reinauer A12 107

& 6:00-Hrs TBA B Reinauer Worksite

REAL ESTATE

Business Division

Clyde Titus - Chairperson

REAL ESTATE 1 - REAL ESTATE PRINCIPLES (CSU) - 3 UNITS

Note: Required for salesperson's license; elective for Broker's license.

1782 9:35-11:00 MW D Holman B4 103

Evening Classes

4782 5:10-6:35 TTh A Farkas B1 100

4784 6:45-10:00 M J Fox FA 100

4785 6:45-10:00 W C Stapleton HLRC 4A

REAL ESTATE 3 - Real Estate Practice (CSU) - 3 UNITS

Prerequisite: Real Estate 1 or possession of a real estate salesperson's license.

This course covers the day-to-day activities of the real estate brokerage business from the viewpoint of both the owner and the sales staff. It gives

practical training in such topics as: time management, human relations, client psychology, financing, leasing, appraising and property management. The course is required for those seeking the California broker's license.

Evening Classes

4786 6:45-10:00 T Staff B1 201

REAL ESTATE 4 - REAL ESTATE OFFICE ADMINISTRATION (CSU) - 3 UNITS

Note: This class will only be offered in the Spring semester.

This course covers organization and preparation of real property documentation.

Evening Classes

4788 5:10-6:35 MW Staff CE 222

REAL ESTATE 5 - LEGAL ASPECTS OF REAL ESTATE I (CSU) - 3 UNITS

Note: This class is offered only in the Spring semester.

Required for broker's license, elective for obtaining salesperson's license.

Evening Classes

4790 6:45-10:00 W M Rose ATA 214

REAL ESTATE 7 - REAL ESTATE FINANCE I (CSU) - 3 UNITS

Note: this class is offered only in the Spring semester.

Required for broker's license; elective for obtaining salesperson's license.

Evening Classes

4792 6:45-10:00 T F Elahi AT A128

REAL ESTATE 9 - Real Estate Appraisal I (CSU) - 3 UNITS

Prerequisite: Real Estate 1, or possession of a real estate salesperson's license.

This course emphasizes the theory, principles and methods used in the valuation of various types of properties. Cost, market and income approaches are examined in great detail. Land and building residual techniques are also presented. An appraisal report on a single-family residence is usually required.

Evening Classes

4794 6:45-10:00 M M Nadler FA 208

REAL ESTATE 14 - Property Management (CSU) - 3 UNITS

Prerequisite: Real Estate 1 or Real Estate 3.

This course is designed for real estate brokers, salespeople and owners of income-producing properties. Topics covered include the nature and types of property management, organization for management, leases and contracts, rent scheduling, selling of space and techniques of renting, tenant selection and supervision, relations with owners, budgets, purchasing accounts, reports, ethics and legal and professional relationships.

Evening Classes

4796 6:45-10:00 Th Staff ATA 128

SOCIOLOGY

Behavioral & social sciences Division

Charles Stapleton - Chairperson

SOCIOLOGY 1 - INTRODUCTION TO SOCIOLOGY (UC:CSU) - 3 UNITS

Introduction to the systematic study of groups and societies humans build and how these influence our behavior. This includes the study of social structure, social inequality, social institutions, and the changing shape of society.

1822 9:30-12:45 Sat R Perez CE 220

1824 9:35-11:00 MW N Barragan CE 220

1826 11:10-12:35 MW N Barragan CE 220

1828 11:10-12:35 TTh N Barragan CE 220

1830 12:45-2:10 TTh J Lee CE 220

Evening Classes

4822 3:20-6:35 W N Barragan CE 220

4824 6:45-10:00 T R Perez CE 220

SOCIOLOGY 2 - AMERICAN SOCIAL PROBLEMS (UC:CSU) (CAN SOC 4) - 3 UNITS

Note: This class is offered only during the Spring Semester.

This course is an introduction to the causes, consequences, solutions, and changing definitions of social problems. Examples of problems discussed are poverty, race relations, sexism, crime, drugs, environmental issues, and population problems.

1832 9:35-11:00 TTh N Barragan CE 220

SOCIOLOGY 11 - ETHNIC & RACIAL MINORITIES IN THE U.S. (UC:CSU) - 3 UNITS

Examines majority and minority relationships in the U.S.; how these relationships developed historically; and the social, political, and economic forces that maintain or act to change these relationships.

Evening Classes

4834 5:10-6:35

MW J Lee CE 219

SPANISH -

Humanities & Fine Arts Division

CARLOS RAMOS - Chairperson

SPANISH 1 - ELEMENTARY SPANISH I (UC:CSU) - 5 UNITS

Corequisite: Spanish 101 lab.

Fundamentals of the Spanish language with emphasis on the spoken language. The study of Hispanic cultures. Students with previous knowledge of Spanish should enroll in a higher level. Native speakers should enroll in Spanish 3,4,5, or 6.

1836 9:35-10:50 MTWTh J Culton FA 207

1838 9:35-12:05 MW N Jacinto FA 208

1840 11:10-1:40 TTh N Jacinto FA 208

1842 12:50-2:05 MTWTh J Culton FA 207

8146 5:30-Hrs TBA N Jacinto ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

Evening Classes

4836 3:30-6:00 MW A Mizuki FA 306

4838 6:45-9:15 MW A Gonzalez FA 209

4840 6:45-9:15 TTh J Zaragoza FA 307

SPANISH 2 - ELEMENTARY SPANISH II (UC:CSU) - 5 UNITS

Corequisite: Spanish 101 lab.

Recommended: Spanish 1 with a grade of "C" or better, or two years of high school Spanish, or equivalent.

Continues development of language skills in Spanish, with emphasis on everyday Spanish. Studies of the culture will be continued.

1846 8:00-9:15 MTWTh J Culton FA 207

1848 2:30-5:00 MW N Jacinto FA 208

Evening Classes

4846 6:45-9:15 TTh N Jacinto FA 207

SPANISH 3 - INTERMEDIATE SPANISH I (UC:CSU) - 5 UNITS (CAN SPAN 8)

Corequisite: Spanish 101 lab.

Recommended: Spanish 2 with a grade of "C" or better, or three years of high school Spanish.

Note: Students in Spanish 3 are also eligible to enroll in Spanish 8, idiomatic Spanish 8 (Conversational Spanish) Monday, 4:30-6:35 PM.

Reading in Spanish is designed to improve language skills in use of idiomatic Spanish. Complete grammar review.

1850 12:50-3:20 MW A Mizuki FA 306

Evening Classes

4850 6:45-9:15 TTh H Heller FA 306

SPANISH 4 - INTERMEDIATE SPANISH II (UC:CSU) - 5 UNITS

Recommended: Spanish 3 with a grade of "C" or better, or four years of high school Spanish.

Corequisite: Spanish 101 lab.

Improvement of oral and written expression and cultural selection.

Evening Classes

4852 7:00-9:30 MW Y Kim FA 306

SPANISH 8 - CONVERSATIONAL SPANISH (UC:CSU) - 2 UNITS (RPT3)

Prerequisite: Spanish 2 or equivalent with a grade of "C" or better.

Practical conversational practice based on everyday experiences and current events. Use of common idioms.

1854 11:10-12:15 TTh J Culton FA 207

Evening Classes

4854 4:30-6:35 M A Arkin FA 205

SPANISH 21 - FUNDAMENTALS OF SPANISH I (UC:CSU) - 3 UNITS

Corequisite: Spanish 101 lab.

Note: Spanish 21 and Spanish 22 together are equivalent to Spanish 1.

This course provides the first half of the fundamentals of first semester pronunciation, grammar, practice in understanding, speaking, reading and writing simple Spanish.

1856 9:35-11:00 MW A Gonzalez FA 209

1858 11:10-12:35 TTh H Heller FA 306

Evening Classes

4856 6:45-10:00 W R Castillo B5 203

Spanish 22 - FUNDAMENTALS OF SPANISH II - (UC:CSU) - 3 UNITS

Corequisite: Spanish 101 lab.

Note: Spanish 21 and 22 together are equivalent to Spanish 1. Students enrolled

in Spanish 22 enroll in Spanish 101 at the same time.

This course provides the second half of the fundamentals of first semester Spanish. It stresses pronunciation, grammar, practice in understanding, speaking, reading and writing simple Spanish.

1860 9:35-11:00 TTh N Melendez Ball FA 306

Evening Classes

4860 6:45-10:00 M R Castillo HLRC 4D

SPANISH 101 - SPANISH LANGUAGE LABORATORY (CSU) - 1 UNIT

Note: This language workshop uses multimedia (VCR, computers, and Cassettes) to enhance instruction. Students must be enrolled in another Spanish class to attend the lab section.

1862 lab 2:00-Hrs TBA J Culton HLRC LAB

SPANISH 101A - Spanish Language Laboratory (CSU) - .5 UNIT (CR/NCR)

Note: For Spanish 21 and Spanish 22, students must complete only 16 hours of lab work for each course.

These are mediated, independent study courses which allow Spanish 21 and Spanish 22 students to enhance their Spanish language skills through audio, video, and computer work in the Language Lab. The course content is directly related to the level of the foreign language class in which the student is concurrently enrolled, and with the textbook being used for that course. These are Credit/No Credit courses.

1863 lab 1:00-Hrs TBA J Culton HLRC LAB

SPANISH 101B - Spanish Language Laboratory (CSU) - .5 UNIT (CR/NCR)

Note: For Spanish 21 and Spanish 22, students must complete only 16 hours of lab work for each course.

These are mediated, independent study courses which allow Spanish 21 and Spanish 22 students to enhance their Spanish language skills through audio, video, and computer work in the Language Lab. The course content is directly related to the level of the foreign language class in which the student is concurrently enrolled, and with the textbook being used for that course. These are Credit/No Credit courses.

1864 lab 1:00-Hrs TBA J Culton HLRC LAB

SPEECH -

Language Arts Division

BETTY JACOBS - Chairperson

SPEECH 101 - ORAL COMMUNICATION I (UC:CSU) - 3 UNITS (CAN SPCH 4)

This course offers training in the theory of speech communication and practice in effective preparation of planned and spontaneous public speeches.

1866 8:00-9:25	MW	J Jordan	FA 307
1867 8:00-9:25	TTh	J Jordan	FA 307
1868 9:30-12:45	Sat	C Harrell	B5 204
1869 9:35-11:00	MW	D Jacobs	FA 307
1870 9:35-11:00	TTh	L Habel	AT A201
1871 11:10-12:35	MW	W Buchynski	B5 200
1872 11:10-12:35	TTh	L Habel	AT A201

1873 12:45-4:00	W	A Marotta	B5 200
Evening Classes			
4866 5:10-6:35	MW	A Marotta	B5 200
4867 6:45-10:00	M	I Maybruck	B1 201
4868 6:45-10:00	T	A Marotta	B5 200
4869 6:45-10:00	W	N Smith	A12 105
4870 6:45-10:00	Th	P Fife	B5 102

SPEECH COMMUNICATIONS 104 - ARGUMENTATION I (UC:CSU) - 3 UNITS

Speech 104 is a critical thinking course, which develops decision-making skills by researching, analyzing, and debating both sides of major topics.

1875 9:35-11:00	TTh	J Jordan	HLRC 115
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Evening Classes

4875 6:45-10:00	Th	J Jordan	FA 208
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SPEECH COMMUNICATIONS 111 - VOICE AND ARTICULATION (CSU) - 3 UNITS

(SAME AS THEATER ARTS 240)

This introductory course gives students the opportunity to practice proper methods of voice production, accurate articulation and enunciation of Standard Spoken American English. The IPA (International Phonetics Alphabet) is taught as a means of identifying sounds and enhancing listening skills.

Evening Classes

4880 5:10-6:35	TTh	A Marotta	B5 200
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SPEECH COMMUNICATION 113 - ENGLISH SPEECH AS A SECOND LANGUAGE (CSU) - 3 UNITS

A course for non-native speakers in pronunciation of American English. The student's speech pattern will be analyzed, and this course will also provide principles and practices in accent reduction.

1882 11:10-12:35	TTh	N Sander	B5 201
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Evening Classes

4882 6:45-10:00	T	S Engle	B5 201
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SPEECH 121 - THE PROCESS OF INTERPERSONAL COMMUNICATION (UC:CSU) - 3 UNITS

This class focuses on one-to-one and small group communication. This course will develop an awareness of the difference between good communication and poor communication.

1884 9:30-12:45	Sat	J Scott	B5 200
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1885 11:10-12:35	MW	J Jordan	FA 106
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8148 3:15-Hrs	TBA	L Habel	ONLINE
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(See pages 11 & 28-31 for more information on ONLINE classes.)

Evening Classes

4884 6:45-10:00	W	A Marotta	B5 200
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4886 5:15-8:30	Th	B Lemonds	BH LIBR
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BHLIBR = Class meets at: Beverly Hills Library

444 N. Rexford Drive ; 2nd Floor Meeting Room
Beverly Hills CA 90210

SPEECH 135 - STORYTELLING (CSU) - 3 UNITS

This course emphasizes history, sources, selection, analysis, preparation and presentation of narrative prose and verse for all age levels. It develops the

adult storyteller's knowledge, critical ability, appreciation, and taste in the field of children's literature. This course is especially useful for teachers, nurses, librarians, leaders and parents.

Evening Classes

4890 6:45-10:00 M A Marotta B5 200

SPEECH COMMUNICATIONS 151 - SMALL GROUP COMMUNICATION (UC:CSU) - 3 UNITS

Note: UC credit limits: 1 course from 104, 121, 151.

This course focuses on the skills necessary for effective communication in small group discussions. Topics covered include creative decision making, conflict management, anger management, leadership, group think, problem solving and the nature of power.

Evening Classes

4892 6:45-10:00 Th J Jordan AT A228

SPEECH 931 - COOPERATIVE EDUCATION/SPEECH (CSU) - 3 UNITS

Evening Classes

9425 5:00-6:15 W D McCane FA 104
& 2:00-Hrs TBA D McCane FA 104

SUPERVISED LEARNING ASSISTANCE
Library & Learning Resources Division
CATEHRINE FROLOFF - Chairperson

SUPERVISED LEARNING ASSISTANCE - TUTORING 1T - 0 UNITS

Students who utilize general tutorial services, PC Lab in the HLRC, and the Library's Internet Lab are automatically enrolled in Supervised Learning Assistance. There is no tuition cost associated with the use of tutoring services and the lab. LIRL = (Library Internet Research Lab). Students in Math 105 should enroll in Section #8970 and Students in Math 112 should enroll in Section #8971.

8950	20:00-Hrs	TBA	K Lee HLRC LIRL
8951	20:00-Hrs	TBA	K Lee HLRC 218
8952	20:00-Hrs	TBA	K Lee HLRC LIRL
8953	20:00-Hrs	TBA	W Strauss HLRC 138
8954	20:00-Hrs	TBA	W Strauss HLRC 138
8955	20:00-Hrs	TBA	Staff HLRC 138
8956	20:00-Hrs	TBA	E Jordan HLRC 139
8957	20:00-Hrs	TBA	E Jordan HLRC 139
8958	20:00-Hrs	TBA	E Jordan HLRC 139
8959	20:00-Hrs	TBA	F Israel HLRC 121
8960	20:00-Hrs	TBA	E Jordan TUTRCNTR
8961	20:00-Hrs	TBA	E Jordan TUTRCNTR
8962	20:00-Hrs	TBA	Staff HLRC 138
8963	20:00-Hrs	TBA	E Jordan TUTRCNTR
8970	20:00-Hrs	TBA	M McMaster B3 100
8971	20:00-Hrs	TBA	M McMaster B3 100

THEATER
COMMUNICATION ENTERTAINMENT MEDIA ARTS DIV.

JOHN JORDAN - CHAIRPERSON

THEATER 100 - INTRODUCTION TO THE THEATER (UC:CSU) - 3 UNITS

This course introduces students to the theater. Students learn about the numerous related crafts such as lighting, costuming, etc. and to intelligently and objectively evaluate a professional or non-professional performance. As a final project, students may collectively produce a play.

1910	9:35-11:00	TTh	N Guilak	FA 103
1912	11:10-12:35	MW	M Zurla	ATA 210

8154 3:15-Hrs TBA A Brooks ONLINE

8156 3:15-Hrs TBA C Kim ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

Evening Classes

5110 6:45-10:00 Th A Marotta B5 200

THEATER 110 - HISTORY OF WORLD THEATER (UC:CSU) - 3 UNITS

This course surveys theater from its prehistoric beginnings to contemporary drama. It emphasizes the reflection of the culture in the drama of each historical period and follows throughout the threads of subject matter, dramatic structure, playwrights, acting techniques and approaches, playing space, and visual elements.

8158 3:15-Hrs TBA A Brooks ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

THEATER 200 - INTRODUCTION TO ACTING (UC:CSU) - 3 UNITS

This course is an introduction for non-theater majors to the art and craft of acting. The student will be exposed to a brief history of acting. Various areas of actor training, including breathing and movement exercises through lecture and demonstration. Ensemble exercises, scene work, play readings and viewing of live performances will be covered.

1916 9:00-12:15 F C Kim FA 103

Evening Classes

5116 6:45-10:00 M C Barcos FA 104

THEATER 233 - PLAY PRODUCTION - 3 UNITS

In this course students are actively involved in the production of plays for college and public performance. This course provides study and laboratory exploration in all aspects of play production involving the actor in order to develop his or her acting capabilities, skills and disciplines.

Evening Classes

5118 5:00-6:30 MTWTh M Zurla HLRC 115

& 3:15-Hrs TBA M Zurla HLRC 115

THEATER 240 - VOICE & ARTICULATION FOR THE THEATER (UC:CSU)-3 UNITS (CAN DRAM 6)

Note: Same as Speech 111. Credit allowed for only one of Theatre Arts 240 or Speech 111.

This is an elementary voice class, which covers the mechanics of voice production and the various elements of theater speech: quality, strength, timing and pitch. Individual group exercises are combined to help the student acquire

the basics of good theater speech.

Evening Classes

5120 5:10-6:35 TTh A Marotta B5 200

THEATER 265 - MOVEMENT FOR THE ACTOR (CSU) - 2 UNITS (RPT 1)

Selections from plays, poetry and prose are utilized to train the actor to approach the text from a "movement" point of view. Exercises and improvisations in sensory-motor awareness lead to flexibility, balance, energy and expressiveness on stage.

Evening Classes

5122 6:45-10:00 W C Barcos FA 104

THEATER 271 - INTERMEDIATE ACTING (UC:CSU) - 2 UNITS

Prerequisite: Theater 200 with a grade of "C" or better or equivalent and consent of instructor upon completion of a successful audition.

Acting principles are expanded and applied in staged scenes. The emphasis is on comprehension, translation into meaningful dramatic action, and creation. The actor's self-awareness is explored and developed before a classroom audience.

1924 9:00-12:15 F C Barcos FA 104

THEATER 278 - FILM AND TELEVISION ACTING - 3 UNITS

The basic fundamentals of acting for the camera are explored. Demonstration, exercises and improvisations are used to practice the techniques. Scenes are practiced, taped and critiqued.

Evening Classes

5126 6:45-10:00 T L Grober FA 104

THEATER 505 - HISTORY OF MOTION PICTURES (UC:CSU) - 3 UNITS

This course will involve the viewing of about 14 full-length motion pictures. Discussions will follow each screening, centering on various film making techniques, and the effect of changing social mores will also be discussed.

Evening Classes

5128 6:45-10:00 M D McCane B5 103

THEATER 931 - cooperative education/theater (CSU) - 3 UNITS

Evening Classes

9450 5:00-6:15 W D McCane FA 104

& 2:00-Hrs TBA D McCane FA 104

TRAVEL

Aviation & Travel Division

Craig Wilder - Chairperson

TRAVEL 100 - INTRODUCTION TO THE TRAVEL INDUSTRY - 3 UNITS

This course will give you a practical overview of the fast-growing travel industry, including such sectors as cruising, tours, travel agencies, air transportation, car rentals and lodging, as well as information on career opportunities, both full-time and part-time.

1942 12:45-4:00 Th M Mancini ATA 210

Evening Classes

5242 6:45-10:00 M M O'Callaghan ATA 228

TRAVEL 110 - AIRLINE COMPUTER RESERVATIONS - APOLLO - 3 UNITS
Hands-on experience with the APOLLO computer system, one of the two systems most widely used by travel agents. Learn to make airline reservations, build passenger name records, and price itineraries.

Evening Classes

5246 6:45-10:00 W M O'Callaghan CE 225

TRAVEL 115 - AIRLINE COMPUTER RESERVATIONS - SABRE - 3 UNITS

Hands on experience with the SABRE computer system, one of the two systems most widely used by travel agents. Learn to make airline reservations, build passenger name records, and price itineraries.

1948 9:00-12:15 F M O'Callaghan CE 225

TRAVEL 130 - TRAVEL DESTINATION GEOGRAPHY I - 3 UNITS (GEOGRAPHY OF NORTH AMERICA, HAWAII AND THE CARIBBEAN)

In this course, you'll become familiar with the major attractions, tourist centers, climate patterns, lodging choices, travel options and traveler motivations for the United States, Canada, the Caribbean, Mexico and Central America.

8168 3:15-Hrs TBA P Miele ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

TRAVEL 135 - TRAVEL DESTINATION GEOGRAPHY II - 3 UNITS (GEOGRAPHY OF EUROPE AND THE MIDDLE EAST)

In this course, you'll become familiar with the major attractions, tourist centers, climate patterns, lodging choices, travel options and traveler motivations for Europe and the Middle East.

Evening Classes

5252 6:45-10:00 T CJ Ghormley ATA 228

TRAVEL 137 - TRAVEL DESTINATION GEOGRAPHY III - 3 UNITS (GEOGRAPHY OF ASIA, AFRICA, SOUTH AMERICA AND THE SOUTH PACIFIC)

In this course, you will become familiar with major attractions, tourist centers, climate patterns, lodging choices, travel options and traveler motivations for Africa, Asia, South America and the South Pacific.

1954 12:45-2:10 MW M O'Callaghan ATA 228

TRAVEL 155 - TOUR ESCORTING, PLANNING AND OPERATIONS - 3 UNITS

Tour conducting, guiding and planning are among the most rewarding and sought after careers in travel. In this course, you'll explore the appeal of tours, job strategies, cross-cultural sensitivity, client psychology and anticipating customer and supplier needs. Includes several field trips.

8170 3:15-Hrs TBA H Paulson ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

TRAVEL 175 - MEETING/CONVENTION AND INCENTIVE PLANNING - 3 UNITS

Students will learn how to plan and operate travel programs for meetings, conventions, and incentive groups, including site selection, pricing, entertainment, supplier negotiations, and motivational techniques.

1960 9:30-12:45 Sat NK Boles AT A210

TRAVEL 180 - CRUISE SALES SPECIALIZATION - 3 UNITS

Cruising is the travel industry's fastest growing sector. This course will give you a deep understanding of the cruise experience and business, including client motivation, cruise line profiles, worldwide port geography, sales tactics and marketing strategies. Actual ship inspection field trips are included.

Evening Classes

5262 6:45-10:00 Th M Mancini AT A210

TRAVEL 186 - INTERNET TRAVEL RESEARCH - 3 UNITS

Learn about key travel industry Web sites and how to quickly book travel, communicate and access information from airlines, hotel chains, tour companies, cruise lines, tourist bureaus and government sites.

1964 12:45-4:00 T S Feinerman CE 225

TRAVEL 200 - INTRODUCTION TO THE AIRLINE INDUSTRY - 3 UNITS

Learn about entry-level jobs with airlines, and explore current issues such as airline operations, code sharing, sales and safety, and the market strategies of the ten largest U.S. airlines.

8172 3:15-Hrs TBA H Paulson ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

TRAVEL 300 - INTRODUCTION TO THE HOSPITALITY INDUSTRY - 3 UNITS

You will learn about exciting careers in hotels, resorts, restaurants, private clubs and institutional settings. Discover how knowledge of duties, organization, marketing and revenue sources and more gives you worldwide opportunities in this growing business.

Evening Classes

5268 6:45-10:00 M S Feinerman AT A210

TRAVEL 931 - COOPERATIVE EDUCATION/TRAVEL - 3 UNITS

Prerequisite: At least one travel class taken in a prior semester.

In this course students discover career-building strategies and serve at a travel-related business.

9476 12:45-4:00 Th A Coccio AT A228