

ACCOUNTING
Business Division
Clyde titus - Chairperson

ACCOUNTING 1 - INTRODUCTORY ACCOUNTING I (UC:CSU) - 5 UNITS

Note: Same as Accounting 21 with Accounting 22.

0100	9:00-2:30	Sat	K Farmer	CE 204
0102	9:35-10:50	MTWTh	G Ludwig	CE 204
0104	11:10-12:25	MTWTh	G Ludwig	CE 204
8000	5:00-Hrs	TBA	C Montour	ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

Evening Classes

3100	3:00-5:30	MW	G Ludwig	CE 204
3102	6:45-9:15	TTh	M Kahn	CE 204

ACCOUNTING 2 - INTRODUCTORY ACCOUNTING II (UC:CSU) - 5 UNITS

Prerequisite: Accounting 1 or Accounting 21 and 22 with a grade of "C" or better.

0110	8:00-9:15	MTWTh	L Marroquin	CE 204
0112	9:00-2:30	Sat	L Ybarra	CE 202

Evening Classes

3110	6:45-9:15	MW	G Ludwig	CE 204
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ACCOUNTING 15 - TAX ACCOUNTING I (CSU) - 3 UNITS

This is a course on preparation of Federal and California individual tax returns with emphasis on basic concepts, current tax law requirements, and recent changes.

Evening Classes

3114	6:45-10:00	T	B Stamps	HLRC 4C
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ACCOUNTING 20 - MANAGERIAL ACCOUNTING (CSU) - 3 UNITS

Accounting analysis of business decisions, planning and control. Emphasis is on Business decisions from an Accounting perspective.

Evening Classes

3116	6:45-10:00	W	Staff ATA 210	
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ACCOUNTING 21 - Bookkeeping and Accounting I (UC:CSU) - 3 UNITS

Accounting 21 and 22 together equal Accounting 1.

NOTE: UC Transfer Credit Limit: A maximum of 5 units from Accounting 1, 21 and 22 will be acceptable for UC credit.

Fundamentals of double-entry bookkeeping, preparation of the trial balance, worksheets and simple financial statements, use of controlling accounts, and the control of cash and bank reconciliation statements are presented. Credit allowed only for either Accounting 1 or 21.

Evening Classes

3118	6:45-10:00	W	A Farkas	A12 104
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ACCOUNTING 22 - BOOKKEEPING AND ACCOUNTING II (UC:CSU) - 3 UNITS

Prerequisite: Accounting 21 or equivalent.

Note: Together with Accounting 21 equals Accounting 1.

0120 (8 Week Class - Starts 04/18/2005, Ends 06/11/2005)	9:00-2:30	Sat	K Farmer	CE 204
0122 (8 Week Class - Starts 04/18/2005, Ends 06/11/2005)	9:35-10:50	MTWTh	G Ludwig	CE 204
0124 (8 Week Class - Starts 04/18/2005, Ends 06/11/2005)	11:10-12:25	MTWTh	G Ludwig	CE 204
Evening Classes				
3120 (8 Week Class - Starts 04/18/2005, Ends 06/11/2005)	3:00-5:30	MW	G Ludwig	CE 204
3122 6:45-9:15 (8 Week Class - Starts 04/18/2005, Ends 06/11/2004)		TTh	M Kahn	CE 204

ACCOUNTING 25 - AUTOMATED ACCOUNTING METHODS AND PROCEDURES - 3 UNITS

Advisory: Prior completion of or concurrent enrollment in Acct. 1 or Acct. 21.
This course offers use of the microcomputer in processing data and generating accounting information in the areas of accounts receivable, accounts payable, payroll, depreciation and general ledger. Electronic spreadsheet work will be done using EXCEL Windows based software and QuickBooks.

Evening Classes

3130 6:45-10:00		Th	E Paymah	CE 104
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**ADMINISTRATION OF JUSTICE
Behavioral & Social Sciences Division
Charles Stapleton - Chairperson**

ADMINISTRATION OF JUSTICE 1– INTRO. TO ADMINISTRATION OF JUSTICE(UC:CSU)-3 UNITS

This is a survey course that covers the philosophy and history of law enforcement, and an overview of crime and the criminal law, and the three basic components of the criminal justice system: the police, courts, and corrections will be examined. In addition, career opportunities in all aspects of law enforcement will be presented.

0134 8:00-9:25		MW	F Whyte	A8 105
0136 8:00-9:25		TTh	F Whyte	A8 105
8004 3:15-Hrs		TBA	G Yan	ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

Evening Classes

3134 6:45-10:00		T	S Curry	A8 105
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ADMINISTRATION OF JUSTICE 2 - CONCEPTS OF CRIMINAL LAW (UC:CSU) - 3 UNITS

This course covers the basic principles of the English common law with a special emphasis on sections of the California Penal Code most frequently used by police officers. Topics will include the elements of the major crimes and the substantive law.

8006 3:15-Hrs		TBA	G Yan	ONLINE
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(See pages 11 & 28-31 for more information on ONLINE classes.)

Evening Classes

3138 6:45-10:00		W	W Lanier	A8 105
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ADMINISTRATION OF JUSTICE 3 - LEGAL ASPECTS OF EVIDENCE (CSU) - 3 UNITS

A careful study of the kinds and degrees of evidence and the rules governing the admissibility of evidence in court is made.

Evening Classes

3140 6:45-10:00

M

R Lloyd

A8 105

ADMINISTRATION OF JUSTICE 4 - PRINCIPLES AND PROCEDURES OF THE JUSTICE SYSTEM (UC:CSU) - 3 UNITS

This course provides an in-depth study of the justice system from an incident investigated by police to final disposition and settlement in court. Special emphasis will be placed on the court system and will include: history, concepts and services related to judicial organization, court functions, prosecutorial functions, management and administration of the courts, and a comparison of the federal and state systems.

0142 9:35-11:00

MW

C Stapleton A8 105

ADMINISTRATION OF JUSTICE 5 - CRIMINAL INVESTIGATION (CSU) - 3 UNITS

This course covers the fundamentals of investigation, crime scene use of scientific aids, interviews and interrogation, case preparation and testifying

in court. In addition, the role of the private investigator will be discussed.

0144 11:10-12:35 MW F Whyte A8 105

ADMINISTRATION OF JUSTICE 6 - PATROL PROCEDURES (CSU) - 3 UNITS

This course has been designed for the student who is seeking a career as a police officer or private security officer. The class learns about the basic principles of police patrol. The police department is the front line agency in the criminal justice system and patrol operations is the backbone of the police department. Specific topics will include police organization and administration, types of patrol, the purpose of patrol, patrol methods, vehicle stops, responding to a crime scene, and observation techniques. Emphasis will be placed on career opportunities in law enforcement.

0146 9:35-11:00 TTh F Whyte A8 105

Evening Classes

3146 6:45-10:00 Th T Gabor A12 105

ADMINISTRATION OF JUSTICE 8 - JUVENILE PROCEDURES (CSU) - 3 UNITS

This course is a study of the organization, function and jurisdiction of juvenile agencies; the processing and detention of juveniles; juvenile case disposition; juvenile ; juvenile statutes and court procedures.

0148 11:10-12:35 TTh G Yan A8 105

ADMINISTRATION OF JUSTICE 15 - POLICE SUPERVISION (CSU) - 3 UNITS

Prerequisite: Employment in law enforcement.

This course is specifically designed to prepare law enforcement officers for the duties and responsibilities of a police supervisor. It is primarily concerned with supervisory functions, techniques and the underlying principles governing their applications.

0150 12:45-2:10 TTh F Whyte A8 105

Evening Classes

3150 6:45-10:00 M R Williams A12 105

ADMINISTRATION OF JUSTICE 16 - RECRUITMENT AND SELECTION PROCESS (CSU) - 3 UNITS

An in-depth coverage of the hiring process for employment with a law enforcement agency. Topics will include the application, written and oral examinations, physical agility exam, medical exam, background investigation, and academy preparation. The civil service process will be discussed. All students will be expected to participate in physical fitness exercises and workouts that are similar to police academy physical training.

0152 12:45-2:10 MW R Engen A8 105

ADMINISTRATION OF JUSTICE 39 - PROBATION AND PAROLE (CSU) - 3 UNITS

This course provides the student with the history and development of probation and parole. Special emphasis will be placed on the relationships with the police, courts, and corrections.

8008 3:15-Hrs TBA G Yan Online

(See pages 11 & 28-31 for more information on ONLINE classes.)

ADMINISTRATION OF JUSTICE 62 - FINGERPRINT CLASSIFICATION (CSU) - 3 UNITS

A practical course which covers the technical terminology of fingerprinting, pattern interpretation, classification of fingerprinting, searching and filing procedures. A certificate will be awarded on completion.

0156 9:30-12:45 Sat E Braggs B5 103

Evening Classes

3156 6:45-10:00 T E Braggs B5 103

ADMINISTRATION OF JUSTICE 75 - INTRODUCTION TO CORRECTIONS (CSU) - 3 UNITS

This basic course deals with the nature of correctional work; aims and objectives of Correctional Administration; probation and practices; skills,

knowledge and attitudes required for employment in this field; types of institutions and services; and career opportunities.

Evening Classes

3158 6:45-10:00

Th

S Alexander A8 105

ADMINISTRATION OF JUSTICE 160- POLICE ORGANIZATION & ADMINISTRATION(CSU)-3 UNITS

The effects of the organizational structure and administration procedure on the implementation of police functions, career advancement, leadership and morale as a law enforcement employer.

8010 3:15-Hrs

TBA

T Mahoney

ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

ADMINISTRATION OF JUSTICE 311- FIELD WORK II(CSU)-3 UNITS(Same as Corrections 3)

This is a service/learning class. Students will participate, under supervision, in a law enforcement or correctional facility such as a probation/parole field office, jail, detention center, juvenile institution, or a similar agency. Students must meet the minimum entry-level requirements of the sponsoring agency and will be fingerprinted, take an oath and a TB test. The class meets once a week for one hour and then the student will have a volunteer assignment for a minimum of five hours per week at a sponsoring agency.

0168 12:45-1:50

W

G Yan A8 105

& 2:10-Hrs

TBA

G Yan A8 105

ADMINISTRATION OF JUSTICE 320 - EMERGENCY MANAGEMENT OF TERRORISM - 1.5 UNITS

This course focuses on terrorism, emergency management response, mitigation and

definitions of terrorism.

0172 9:30-12:45

Sat

Staff A12 105

(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

ADMINISTRATION OF JUSTICE 321 - 321 P.C. 832 Arrest Course - 2 UNITS

This course covers information regarding powers of arrest, search and seizure for peace officers with limited powers. When certified, this course satisfies the curriculum requirements for Peace Officer Standards and Training P.C. 832 Arrest Course and by the Board of Corrections, Standards and Training for Corrections.

0174 7:00-12:00

Sat

S Fogel

A8 105

& 1:00-6:00

Sat

S Fogel

A8 105

(Class Meets on 4 Saturdays - April 2, 9, 16 & 23, 2005)

ADMINISTRATION OF JUSTICE 931-COOPERATIVE ED./ADMIN. OF JUSTICE(CSU)-3 UNITS

9250 6:50-7:50

M

F Whyte

A8 105

& 2:15-Hrs

TBA

F Whyte

A8 105

AFRICAN-AMERICAN STUDIES

Behavioral & Social Sciences Division

Charles Stapleton - Chairperson

AFRICAN-AMERICAN STUDIES 4 - THE AFRICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC:CSU) - 3 UNITS (SAME AS HISTORY 41)

Note: This course can be taken in lieu of History 11, 14, 16, or 33. Credit not granted for African-American 4 if credit is obtained in History 11, 14, 16 or 33.

A survey of the African-American from the Colonial Era through Reconstruction.

0216 8:00-9:25

MW

Staff CE 219

0218 9:35-11:00

MW

R Olivas

CE 205

0220 9:35-11:00

TTh

R Olivas

CE 205

Evening Classes

3216 6:45-10:00

Th

A Lee CE 203

AFRICAN-AMERICAN STUDIES 5 - THE AFRICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES II (UC:CSU) - 3 UNITS (SAME AS HISTORY 42)

A survey of the role of the African-American from Reconstruction to the present.

This course can be taken in lieu of History 12, 13, or 16.

0222 8:00-9:25

TTh

R Olivas

CE 205

0223 9:35-11:00

MW

P Siever

ATA 228

0224 11:10-12:35

TTh

A Lee ATA 228

Evening Classes

3222 6:45-10:00

W

R Wilkins

CE 201

ALLIED HEALTH EDUCATION

ALLIED HEALTH DIVISION

Ulla Lemborn - Chairperson

Todd LeGassick - Director

ALLIED HEALTH 12 - Introduction to Health Occupations - 3 UNITS

This course is designed for students interested in learning about health care careers, including work descriptions, work environment, employment opportunities, educational requirements, and earnings. Students will also learn about the health care system in the United States, including the development of medicine and trends in financing.

1902 3:20-6:35

W

T Legassick UCLA

ALLIED HEALTH 33 - Medical Terminology - 3 UNITS

(Same as CAOT 44)

This course is designed for students interested in learning more about medical terminology and basic anatomy and applying this knowledge to a variety of allied health professions. Students will develop a comprehensive medical vocabulary applicable to all specialties of medicine through the study of Greek and Latin prefixes, suffixes and root words. Students will also develop a basic understanding of anatomy and the function of major body systems.

1904 5:10-6:35

TTh

C Chambers A9

ALLIED HEALTH 51 - EMT RECERTIFICATION - 1.5 UNITS (CR/NCR)

FOR ALL EMT COURSES: Offered in cooperation with UCLA Center for Pre-Hospital Care. To register, contact the UCLA office at (310) 572-2060.

Prerequisite: EMT-B certification with an expiration date less than two years from the completion of primary program.

This course includes an intensive review of Emergency Medical Technician (EMT) - Basic education. Successful course completion qualifies the student for certification for an additional two-year period by the Los Angeles County Department of Health Services EMS Agency.

Evening Classes

9601 8:00-5:00

SSu

T Legassick UCLA

(2 Week Class - Starts 03/05/2005, Ends 03/17/2005)

9602 8:00-5:00

SSu

T Legassick UCLA

(2 Week Class - Starts 04/02/2005, Ends 04/10/2005)

9603 8:00-5:00

SSu

T Legassick UCLA

(2 Week Class - Starts 05/07/2005, Ends 05/18/2005)

9604 8:00-5:00

SSu

T Legassick UCLA

(2 Week Class - Starts 06/04/2005, Ends 06/12/2005)

ALLIED HEALTH 52 - EMERGENCY MEDICAL TECHNICIAN - BASIC - 7 UNITS

FOR ALL EMT COURSES: Offered in cooperation with UCLA Center for Pre-Hospital Care. To register, contact the UCLA office at (310) 572-2060.

This course prepares students to function as basic life support providers on ambulances. Emergency Medical Technicians (EMTs) respond to calls ranging from major emergencies to interfacility transports. EMTs also work in hospital emergency departments and clinics. In most healthcare settings, EMT-1 is the first step toward becoming a paramedic. Beginning with the study of anatomy and

physiology, students gain an understanding of the causes, signs and symptoms, and treatment of all types of medical emergencies. Students supplement their medical knowledge through simulated patient care experience, observation time in an emergency department, and ride-alongs with local ambulances. Successful course completion qualifies the student to sit for the certifying examination offered by the Los Angeles County Department of Health Services EMS Agency.

9606 8:00-4:00 SSu T Legassick UCLA
(9 Week Class - Starts 04/16/2005, Ends 06/12/2005)

9607 8:00-5:00 Daily T Legassick UCLA
(3 Week Class - Starts 05/23/2005, Ends 06/11/2005)

Evening Classes

9608 6:00-9:45 MW T Legassick UCLA
(17 Week Class - Starts 02/23/2005, Ends 06/20/2005)

9609 6:00-10:00 TWTh T Legassick UCLA
(10 Week Class - Starts 04/05/2005, Ends 06/14/2005)

ALLIED HEALTH 53 - EMERGENCY DEPARTMENT TECHNICIAN - 3.5 UNITS

FOR ALL EMT COURSES: Offered in cooperation with UCLA Center for Pre-Hospital Care. To register, contact the UCLA office at (310) 572-2060.

The course provides students with skills necessary to work as a nurse extender in an emergency department, urgent care center or healthcare setting. Lecture presentations and practical skills laboratories conducted by experienced clinicians both in the classroom; lays the foundation for clinical internships under the supervision of a preceptor in an emergency department or community clinic. Successful completion qualifies the student to seek entry level employment as an Emergency Department Technician or equivalent Patient Care Technician.

Evening Classes

9610 5:30-10:00 MTW T Legassick UCLA
(6 Week Class - Starts 03/14/2005, Ends 04/20/2005)

ANATOMY

Science Division

JOHN CONNOR - Chairperson

ANATOMY 1 - INTRODUCTION TO HUMAN ANATOMY (UC:CSU) - 4 UNITS

Recommended: College Biology.

This course presents the structure of the human body by subdividing it into individual body systems. It is intended to meet the requirements of students majoring in Nursing, Dental Hygiene, Occupational Therapy, Psychology, Physical Education and Biology.

0258 8:00-11:15 Sat S Baldwin SC 105
& 11:30-2:45 Sat S Baldwin SC 105

0260 9:15-12:30 M S Fink SC 105

& 9:15-12:30 W S Fink SC 105

0261 9:30-12:45 T T Haley SC 105

& 9:30-12:45 Th T Haley SC 105

0262 12:50-4:05 T M Recht SC 105

& 12:50-4:05 Th M Recht SC 105

Evening Classes

3260 6:45-10:00 M S Breidenthal SC 105

& 6:45-10:00 W S Breidenthal SC 105

ANTHROPOLOGY

Behavioral & Social Sciences Division

Charles Stapleton - Chairperson

ANTHROPOLOGY 101 - HUMAN BIOLOGICAL EVOLUTION (UC:USC) - 3 UNITS

Note: This course satisfies Area 5 (Physical & Biological Sciences) requirements for the IGETC.

Anthropology 101 presents the scientific approach in unraveling the mystery of the evolution of humankind through investigation of human fossil remains (e.g. the 3.5 million-year-old footprints and the "Lucy" skeleton of East Africa), making use of recent DNA research -- much of it coming out of the Human Genome Project -- and by looking at studies of monkeys and apes so we can better assess our relationship to the other primates. The course examines the dynamic relationship between humans and their environment, and explores scientific explanations for human variation.

0264 8:00-9:25 TTh B Mathieu B8 102

0266 9:00-12:15 Fri Staff B8 102

0268 9:35-11:00 MW B Mathieu B8 102

Evening Classes

3264 5:10-6:35 TTh S Morley B8 102

3266 6:45-10:00 M A Preziosi B8 102

ANTHROPOLOGY 102 - HUMAN WAYS OF LIFE: CULTURAL ANTHROPOLOGY (UC:CSU) - 3 UNITS

Note: This course satisfies Area 4 (Social & Behavioral Sciences) required for the IGETC.

Note: Section #0272 (only) will participate in a computer-assisted simulation of international negotiation and foreign policy decision making, on-line, with students in college classes across the U.S..

A culturally comparative perspective on our own way of life by examining many different traditions and institutions that other societies have developed in various parts of the world to solve the problems of survival and living together.

0272 11:10-12:35 TTh B Mathieu B8 102

0274 12:45-2:10 TTh S Morley B8 102

Evening Classes

3272 5:10-6:35 MW B Mathieu B8 102

3274

6:45-10:00

Th

J Jok B8 102

ANTHROPOLOGY 103 - ARCHAEOLOGY: RECONSTRUCTING THE HUMAN PAST (UC:CSU) - 3 UNITS (CAN ANTH 6)

Note: This course satisfies Area 4 (Social and Behavioral Sciences) requirement on the IGETC.

Anthropology 103 is a general survey of archaeology, a major subdiscipline of anthropology. Archaeology is the one discipline that seeks an understanding of the past by analyzing human material and cultural remains, including archaeological sites and artifacts. This course explores a wide variety of prehistoric human societies; discoveries from cultures as diverse as Dynastic Egypt and the Aztecs of Mexico are used to interpret past human behavior. Such insights lend themselves to a broader understanding of the human condition.

Evening Classes

3276 6:45-10:00 T

A Preziosi

B8 102

ANTHROPOLOGY 104 - Human Language and Communication (UC:CSU) - 3 UNITS

This introductory course in Linguistic Anthropology surveys the great variety of ways humans communicate both verbally and non-verbally. The course focuses on the structure, function, history, and evolution of language.

Evening Classes

3278 6:45-10:00 W

R Otero

B8 102

ANTHROPOLOGY 121 - ANTHROPOLOGY OF RELIGION, MAGIC, AND WITCHCRAFT (UC:CSU) - 3 UNITS

Note: This course satisfies Area 4 (Social & Behavioral Sciences) requirement for the IGETC.

Anthropology provides a holistic and comparative approach to the study of religious beliefs and practices in societies in various parts of the world. Through the historical and contemporary research anthropologists have done and are doing in this area of cultural study, we explore the similarities and differences in cross-cultural religious expression, such as magic, witchcraft, myth and ritual, shamanism, ancestor worship, beliefs in demons, ghosts, spirits and other related social phenomena.

0280 11:10-12:35 MW

B Mathieu

B8 102

ARCHITECTURE

Humanities & fine arts Division

CARLOS RAMOS - Chairperson

ARCHITECTURE 49 - HISTORY OF MODERN ARCHITECTURE (CSU) - 3 UNITS

A survey of European and American architecture from the late eighteenth century including stylistic revivals, technological changes and achievements of major architects.

0284 3:55-6:00 TTh

W Lemmon

FA 207

ART

Humanities & fine arts Division

CARLOS RAMOS - Chairperson

ART 101 - SURVEY OF ART HISTORY I (UC:CSU) - 3 UNITS

This course introduces the student to some of the great civilizations of the world. The beliefs and aspirations of such cultures as ancient Egypt and Greece, as well as Africa, India, and pre-conquest Mesoamerica will be revealed through a study of their visual arts.

Evening Classes

3300	5:10-6:35	TTh		E Cosgrove	FA 208
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ART 102 - SURVEY OF ART HISTORY II (UC:CSU) - 3 UNITS

Note: Art 101 is not a prerequisite for Art 102.

This course introduces the student to the visual arts of Western Europe and the U.S. beginning with the Renaissance and ending in the 20th Century. The work of such artists as Michelangelo and Picasso will be covered along with such art movements as Impressionism, Cubism, and Surrealism.

0302	11:10-12:35	MW		A Taylor	FA 306
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ART 103 - ART APPRECIATION 1 (UC:CSU) - 3 UNITS

This broad introduction to the nature, vocabulary, media, and history of art, with selections from western and non-western cultures, is designed to expand visual awareness and understanding of the visual arts as a unique medium for human inter-relationships.

0304	9:35-11:00	TTh		L Blake	FA 208
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Evening Classes

3304	6:45-10:00		M	L Blake	FA 207
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ART 201 - DRAWING I (UC:CSU) - 3 UNITS (CAN ART 8)

Recommended: Concurrent enrollment in Art 501.

This course can teach you how to draw. Students learn to draw the world around them while developing their personal expressive visions. Various media, including pencil, ink and charcoal are used.

0306	9:00-11:00		TTh	S Hulsey	FA 106
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0308	11:10-1:10		MW	C Ramos	FA 309
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Evening Classes

3306	5:50-10:00		M	G Willoughby	FA 106
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ART 202 - DRAWING II (UC:CSU) - 3 UNITS

Recommended: Art 201 with a grade "C" or better or equivalent.

This course continues the studies in Art 201 into more complex problems.

0310	11:10-1:10		MW	C Ramos	FA 309
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Evening Classes

3310	5:50-10:00		M	G Willoughby	FA 106
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ART 203 - DRAWING III (UC:CSU) - 3 UNITS

Recommended: Art 202 with a grade "C" or better or equivalent.

This course continues the studies in Art 202 into more complex problems.

0312	11:10-1:10		MW	C Ramos	FA 309
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Evening Classes

3312	5:50-10:00		M	G Willoughby	FA 106
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ART 204 - LIFE DRAWING I (UC:CSU) - 3 UNITS

Recommended: Art 201 with a grade of "C" or better or equivalent.
Working primarily from the nude model, the student learns to render the human figure in an expressive and aesthetic way. A variety of media are used.

Evening Classes

3314 lec	5:50-10:00	Th	C Ramos	FA 301
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ART 205 - LIFE DRAWING II (UC:CSU) - 3 UNITS

Recommended: Art 204 with a grade of "C" or better or equivalent.
Emphasizing pictorial organization and personal expression, this course continues the studies in Art 204.

Evening Classes

3316	5:50-10:00	Th	C Ramos	FA 301
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ART 206 - LIFE DRAWING III (UC:CSU) - 3 UNITS

Recommended: Art 205 with a grade of "C" or better or equivalent.
Advanced Life Drawing.

Evening Classes

3318	5:50-10:00	Th	C Ramos	FA 301
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ART 300 - INTRODUCTION TO PAINTING (UC:CSU) - 3 UNITS (CAN ART 10)

Recommended: Art 201 or 501 with a grade of "C" or better or equivalent.
This course provides a solid foundation for success in painting. Using a variety of media and techniques, the student learns to create aesthetically and expressively.

Evening Classes

3320	5:50-10:00	T	C Ramos	FA 301
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ART 302 - WATERCOLOR PAINTING II (UC:CSU) - 3 UNITS

Recommended: Art 301 with a grade of "C" or better or equivalent.
Continuation of Art 301.

Evening Classes

3322	5:50-10:00	T	C Ramos	FA 301
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ART 304 - ACRYLIC PAINTING I (UC:CSU) - 3 UNITS

Recommended: Art 300 or 501 with a grade of "C" or better or equivalent.
An introduction to acrylic painting, including canvas preparation, acrylic media, and brush techniques is presented.

Evening Classes

3324 5:50-10:00		T	C Ramos	FA 301
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ART 305 - ACRYLIC PAINTING II (UC:CSU) - 3 UNITS

Recommended: Art 304 with a grade of "C" or better or equivalent.
This continuation of Art 304 emphasizes composition.

Evening Classes

3326 5:50-10:00		T	C Ramos	FA 301
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ART 307 - OIL PAINTING I (CSU) - 3 UNITS

Prerequisites: Art 201, Art 501.

This is an introductory level course in oil painting, and expands upon techniques and applied color theories explored in Art 304, 305 and 503. This

course is geared toward the manipulation of more painterly, fuller-bodied and color rich characteristics specific to oil medium.

0328 10:30-2:30 Th C Ramos FA 301

Evening Classes

3328 5:50-10:00 T C Ramos FA 301

ART 501 - BEGINNING TWO-DIMENSIONAL DESIGN (UC:CSU) - 3 UNITS (CAN ART 14)

This course lays the foundation for all of the visual arts. By learning how to organize two-dimensional space, the student will be much better able to successfully work in such other areas as painting, drawing and graphic design.

0330 2:25-4:20 MW M Caputo FA 302

Evening Classes

3330 5:50-10:00 W G Willoughby FA 302

ART 502 - BEGINNING THREE-DIMENSIONAL DESIGN (UC:CSU) - 3 UNITS

Recommended: Art 501 with a grade of "C" or better or equivalent.

This course teaches the student how to organize three-dimensional space, and lays the foundation for such other areas as sculpture, ceramics and architecture. Students are expected to complete an additional 2 hours per week of studio homework.

Evening Classes

3334 5:50-10:00 W G Willoughby FA 302

ART 503 - INTERMEDIATE DESIGN (UC:CSU) - 3 UNITS

Recommended: Art 501 with a grade of "C" or better.

This continuation of Art 501 involves experimental media, color study, and design applications in fine arts, graphic arts and crafts.

0336 2:25-4:25 MW M Caputo FA 302

Evening Classes

3336 5:50-10:00 W G Willoughby FA 302

ART 633 - INTRODUCTION TO COMPUTER GRAPHICS (CSU) - 3 UNITS

This is an introductory course in computer graphics, designed to introduce students to the microcomputer, its operating system and application as used by artists and graphic designers.

0338 9:00-11:00 MW M Arata FA 304

Evening Classes

3338 5:50-10:00 T M Arata FA 304

ART 635 - DESKTOP PUBLISHING DESIGN (CSU) - 3 UNITS

This is an introductory course in desktop publishing, designed for students of

design, fine art, computer graphics and journalism. Emphasis will be on computer layout and composition.

0340 11:10-1:10 MW M Arata FA 304

Evening Classes

3340 5:50-10:00 Th M Arata FA 304

ART 639 - INTRODUCTION TO DIGITAL IMAGING (CSU) - 3 UNITS

This is an introductory course in computer still image manipulation. The topics covered include image editing, application of filters, integration of text, and the use of scanned images.

0342	9:00-11:00	MW	M Arata	FA 304
Evening Classes				
3342	5:50-10:00	T	M Arata	FA 304

ART 641 - ADVANCED DESKTOP PUBLISHING (CSU) - 3 UNITS

Prerequisite: Art 635

This course presents the advanced use of "GRIDS" in desktop publishing. Emphasis will be placed on advanced computer layout, composition techniques, and team projects.

0344	11:10-1:10	MW	M Arata	FA 304
Evening Classes				
3344	5:50-10:00	Th	M Arata	FA 304

ART 708 - INTRODUCTION TO CERAMICS (UC:CSU) - 3 UNITS

This introduction to ceramic processes includes basic forming methods, design aspects, and glaze techniques.

0350	9:35-12:50	TTh	K Garber	FA 105
Evening Classes				
3350	6:45-10:00	MW	K Garber	FA 105

ART 709 - CERAMICS I (UC:CSU) - 3 UNITS

Recommended: Art 708 with a grade of "C" or better or equivalent.

Continuing the work in Art 708, this course emphasizes ceramic design and glaze methods.

0352	9:35-12:50	MW	K Garber	FA 105
Evening Classes				
3352	6:45-10:00	MW	K Garber	FA 105

ART 710 - CERAMICS II (UC:CSU) - 3 UNITS

Recommended: Art 709 with a grade of "C" or better or equivalent.

This course emphasizes design and continues practice in forming process and surface treatments.

0354	9:35-12:50	MW	K Garber	FA 105
Evening Classes				
3354	6:45-10:00	MW	K Garber	FA 105

ART 711 - CERAMICS III (UC:CSU) - 3 UNITS

Recommended: Art 710 with a grade of "C" or better or equivalent.

Advanced forming techniques will be covered in this course.

0356	9:35-12:50	MW	K Garber	FA 105
Evening Classes				
3356	6:45-10:00	MW	K Garber	FA 105

ASTRONOMY

Science Division

JOHN CONNOR -

Chairperson

ASTRONOMY 1 - ELEMENTARY ASTRONOMY (UC:CSU) - 3 UNITS

A study of early astronomy, the moon, sun, planets, stellar origin and

evolution, nebulae, galaxies, and cosmology.
0370 8:00-9:30

MW M McDonald B9 101

Evening Classes

3370 6:45-10:00

Th R Lewis B10 100

AIRCRAFT ELECTRONICS TECHNOLOGY

Craig Wilder - Chairperson

Aviation & travel Division

Aircraft Electronics Technology 65B

Avionic Systems for Aircraft Maintenance Personnel - 6 units

This course expands the student's introduction to the operating concepts of aircraft communication and navigation systems currently used aboard commercial transport and large general aviation aircraft.

Evening Classes

6451 4:45-10:25

TTh J Martensen AT B209

AVIATION MAINTENANCE TECHNICIAN

Aviation & travel Division

Craig Wilder - Chairperson

AVIATION PROGRAM ENTRANCE REQUIREMENTS:

All new and re-entering students must take the college English and Mathematics Assessment Exams.

Note:

Lab classes require lab fees; instructor will advise on the first day of class.

For additional information, please contact the Aviation Department at:

(310) 287-4515, Building AT -B204, or see a counselor.

AVIATION TECHNOLOGY COMPLEX:

The 'A & B' buildings have lecture and lab classes. The 'C' building has the Engine Test Cell Labs.

1st EIGHT WEEKS

MORNING PROGRAM

AVIATION MAINTENANCE TECHNICIAN 7 - ELECTRICAL & INSTRUMENTAL SYSTEMS - 4 UNITS

Recommended: To be taken concurrently with AMT 8.

Instruction is offered in the function of aircraft electrical systems and components, generators and aircraft instruments, including flight navigation and engine instruments.

7107 lec 8:00-10:15

MTWTh M Nee ATB 201

(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

AVIATION MAINTENANCE TECHNICIAN 8 - ELECTRICAL AND INSTRUMENTAL SYSTEMS

LABORATORY - 2 UNITS

Recommended: To be taken concurrently with AMT 7.

An analysis is made of series, parallel and complex electrical circuitry in AC & DC supplemented by discussion of testing and measuring equipment. Description, operation and maintenance procedures for aircraft instrumentation are also covered.

7108 lab 10:15-1:40

MTWTh M Nee ATB 201

(9 Week Class - Starts 02/14/2005, Ends 04/16/2005)

AVIATION MAINTENANCE TECHNICIAN 15 - PROPELLER AND POWERPLANT SYSTEMS - 4 UNITS

Recommended: To be taken concurrently with AMT 16.

Instruction is offered in propellers, power plant lubrication, cooling, induction, exhaust, fire detection and extinguishing systems.

7115 lec 8:00-10:15

MTWTh H Klein

ATA 205

(9 Week Class - Starts 02/14/2005, Ends 04/16/2005)

AVIATION MAINTENANCE TECHNICIAN 16- PROPELLER & POWERPLANT SYSTEMS LAB - 2 UNITS

Recommended: To be taken concurrently with AMT 15.

Instruction is offered in identifying lubricants; troubleshooting engine lubricating systems; servicing and repairing propellers and control systems; troubleshooting and repairing power plant cooling, induction, an exhaust systems, and inspecting and servicing power plant fire protection systems.

7116 lab 10:15-1:40 MTWTh H Klein

ATB 207

(9 Week Class - Starts 02/14/2005, Ends 04/16/2005)

AVIATION MAINTENANCE TECHNICIAN 23 - INSTRUCTION & EVALUATION - 4 UNITS

Recommended: AMT 1-14 (Airframe); or 1-8 (Aviation Maintenance) and 15-22 (Power plant) or AMT 1-22; or with authorization to take the FAA written exam.

Instruction is offered in conducting 100 hour inspections. General airframe and power plant subjects for the Airframe and/or Power plant License are reviewed. Emphasis is placed on preparation for Federal Aviation Administration written examinations.

7123 lec 8:00-10:15 MTWTh H Klein

ATA 205

(9 Week Class - Starts 02/14/2005, Ends 04/16/2005)

AVIATION MAINTENANCE TECHNICIAN 24 - INSPECTION & EVALUATION LAB - 2 UNITS

Recommended: AMT 1-14 (Airframe), or AMT 1-8 (Aviation Maintenance) and 15-22 (Power plant), or AMT 1-22 before taking AMT 24; or with authorization to take the FAA written examinations.

Instruction and practice is offered in conducting a 100 hour inspection on an airframe and power plant, using the appropriate reference material, and correct procedures to determine airworthiness of an airframe or power plant. General, airframe and power plant practical projects will be accomplished.

7124 lab 10:15-1:40 MTWTh H Klein

ATB 207

(9 Week Class - Starts 02/14/2005, Ends 04/16/2005)

2nd EIGHT WEEKS MORNING PROGRAM

AVIATION MAINTENANCE TECHNICIAN 9 - ASSEMBLY, RIGGING AND INSPECTION - 4 UNITS

Recommended: Take course concurrently with AMT 10.

Instruction is offered in assembly and rigging techniques with weight and balance theory and procedure emphasized. Fabrication and installation of fluid lines and fittings are also discussed.

7209 lec 8:00-10:15 MTWTh H Klein

ATB 103

(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

AVIATION MAINTENANCE TECHNICIAN 10 ASSEMBLY, RIGGING AND INSPECTION LABORATORY - 2 UNITS

Recommended: Take course concurrently with AMT 9.

Instruction is provided in developing the skills and techniques needed for the assembly and rigging of airframe structures, including weight and balance computation. Opportunity is provided to fabricate fluid lines and fittings.

7210 lab 10:15-1:40 MTWTh H Klein

ATB 103

(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

AVIATION MAINTENANCE TECHNICIAN 17- IGNITION AND FUEL METERING SYSTEMS - 4 UNITS

Recommended: Students have completed AMT 1 through 8 with a grade of "C" or better. Take course concurrently with AMT 18.

Instruction is offered in the principles and practices of aircraft power plant ignition systems, and fuel metering systems.

7217 lec 8:00-10:15 MTWTh L Babbitt

ATB 209

(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

AVIATION MAINTENANCE 18-IGNITION AND FUEL METERING SYSTEMS LAB - 2 UNITS

Recommended: Students have completed AMT 1 through 8 with a grade of "C" or better. Take course concurrently with AMT 17.

Instruction and practice is offered in inspecting, checking, servicing, troubleshooting, and repairing aircraft ignition and fuel metering systems.

7218 lab 10:15-1:40 MTWTh L Babbitt

ATB 209

(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

1st EIGHT WEEKS EVENING PROGRAM

AVIATION MAINTENANCE TECHNICIAN 5-BASIC ELECTRICITY & AUXILLARY SYSTEMS- 4 UNITS

Recommended: To be taken concurrently with AMT 6.

Instruction is offered in basic electricity, Ohms Law, AC & DC circuits, semiconductors, metric prefixes and scientific notation as well as communication and navigation systems, cabin atmosphere control, position and warning systems and ice and rain control systems.

Evening Classes

6105 lec 8:10-10:25 MTWTh Staff ATB 201

(9 Week Class - Starts 02/14/2005, Ends 04/16/2005)

AVIATION MAINTENANCE TECHNICIAN 6 - BASIC ELECTRICITY AND AUXILLARY SYSTEMS LABORATORY - 2 UNITS

Recommended: Must be taken concurrently with Aviation Maintenance Technician 5.

Descriptive relations between voltage, current and power are explained. Use of testing and measuring equipment for trouble-shooting is included in the inspection, checking, servicing and repair of air-conditioning systems,

communication and navigation systems, position and warning systems and ice and rain control system.

Evening Classes

6106 lab 4:45-8:10 MTWTh Staff ATB 201

(9 Week Class - Starts 02/14/2005, Ends 04/16/2005)

AVIATION MAINTENANCE TECHNICIAN 21- POWERPLANT TROUBLESHOOTING & TESTING-4 UNITS

Recommended: To be taken concurrently with AMT 22.

Instruction is offered in engine inspection and troubleshooting procedures for reciprocating engines. Course includes turbine engine theory and the variations found in turbo prop, turbo fan, etc.

Evening Classes

6121 lec 8:10-10:25 MTWTh L Babbitt

ATA 205

(9 Week Class - Starts 02/14/2005, Ends 04/16/2005)

AVIATION MAINTENANCE TECHNICIAN 22 - POWERPLANT TROUBLESHOOTING AND TESTING LAB - 2 UNITS

Recommended: To be taken concurrently with AMT 21.

Instruction and practice is offered in the installation, operation, and troubleshooting of aircraft power plants.

Evening Classes

6122 lab 4:45-8:10 MTWTh L Babbitt

ATA 205

(9 Week Class - Starts 02/14/2005, Ends 04/16/2005)

**2nd EIGHT WEEKS
EVENING PROGRAM**

AVIATION MAINTENANCE TECHNICIAN 7 - ELECTRICAL & INSTRUMENTAL SYSTEMS - 4 UNITS

Recommended: To be taken concurrently with AMT 8.

Instruction is offered in the function of aircraft electrical systems and components, generator and aircraft instruments, including flight navigation and engine instruments.

Evening Classes

6207 lec 8:10-10:25 MTWTh M Nee ATB 201

(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

AVIATION MAINTENANCE TECHNICIAN 8-ELECTRICAL & INSTRUMENTAL SYSTEMS LAB- 2 UNITS

Recommended: To be taken concurrently with AMT 7.

An analysis is made of series, parallel and complex electrical circuitry in AC & DC, supplemented by discussion of testing and measuring equipment. Description, operation and maintenance procedures for aircraft instrumentation are also covered.

Evening Classes

6208 lab 4:45-8:10 MTWTh M Nee ATB 201

(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

AVIATION MAINTENANCE TECHNICIAN 23 - INSTRUCTION & EVALUATION - 4 UNITS

Recommended: AMT 1-14 (Airframe); or 1-8 (Aviation Maintenance) and 15-22 (Power plant) or AMT 1-22; or with authorization to take the FAA written exam.

Instruction is offered in conducting 100 hour inspections. General airframe and power plant subjects for the Airframe and/or Power plant License are reviewed.

Emphasis is placed on preparation for Federal Aviation Administration written examinations.

Evening Classes

6223 lec 8:10-10:25 MTWTh C Wilder

ATB 207

(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

AVIATION MAINTENANCE TECHNICIAN 24 - INSPECTION & EVALUATION LAB - 2 UNITS

Recommended: AMT 1-14 (Airframe), or AMT 1-8 (Aviation Maintenance) and 15-22 (Power plant), or AMT 1-22 before taking AMT 24; or with authorization to take the FAA written examinations.

Instruction and practice is offered in conducting a 100 hour inspection on an airframe and power plant, using the appropriate reference material, and correct procedures to determine airworthiness of an airframe or power plant. General, airframe and power plant practical projects will be accomplished.

Evening Classes

6224 lab 4:45-8:10 MTWTh C Wilder

ATB 207

(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

BIOLOGY

Science Division

JOHN CONNOR - Chairperson

BIOLOGY 3A - INTRODUCTION TO BIOLOGY A (UC:CSU) - 3 UNITS

Note: See also Anatomy, Environmental Science, Microbiology and Physiology.

This is a course in the fundamental characteristics of all living organisms and is designed to fulfill a laboratory science requirement. Students must be enrolled concurrently in a lecture (3A) and lab (3B) section.

0394 8:00-9:30 TTh

Staff B4 103

0396 11:10-12:40 TTh

P Morrison B4 103

0398 12:50-2:20 MW

S Fink B4 103

Evening Classes

3392 6:45-10:00 M

B Filerman SC 101

3394 6:45-10:00 T

Staff B10 100

BIOLOGY 3B - INTRODUCTION TO BIOLOGY B LABORATORY (UC:CSU) - 1 UNIT

Corequisite: Concurrent enrollment in Biology 3A required.

The lab portion emphasizes the diversity of living organisms.

0400 9:00-12:15 F

S Fink SC 102

0402 9:00-12:15 Sat

P Suzuki SC 102

0404 12:50-4:05 T

E Greninger SC 102

0406 1:00-4:15

W P Morrison SC 102

Evening Classes

3400 6:45-10:00

M S Kutcher SC 102

3402 6:45-10:00

T E Greninger SC 102

3404 6:45-10:00

W B Filerman SC 102

3406 6:45-10:00

Th Staff SC 102

BIOLOGY 7 - GENERAL BIOLOGY II (UC:CSU) - 5 UNITS

This course covers the principles of organ and organ systems physiology in plants and animals, ecology and the course of evolution. A survey of various

plant and animal
0410 9:30-11:00
& 1:00-4:15

MW T Haley SC 102
MW T Haley SC 105

BIOLOGY 10 - Natural History (UC:CSU) - 4 UNITS

A natural history course with emphasis on animals. Topics include climate, physical environment, and how plant/ animal distributions and abundance are determined. Aspects of anatomy, physiology, ecology, behavior, evolution and systems are used to explain life history strategies.

0412 8:00-11:05
& 8:00-11:05

T M Recht SC 102
Th M Recht SC 102

BROADCASTING COMMUNICATION ENTERTAINMENT MEDIA ARTS DIVISION JOHN JORDAN - CHAIRPERSON

BROADCASTING 1 - FUNDAMENTALS OF RADIO & TELEVISION BROADCASTING (CSU) - 3 UNITS

This course focuses on the basic phases of radio and television broadcasting, including its history, legal aspects, networks, Federal Communications Commission, programming, use of motion pictures and video tapes, sales, public service, studio procedures and station personnel.

0420 12:45-2:10

MW D Redmond HLRC 115

BROADCASTING 7 - RADIO ANNOUNCING 1 - 3 UNITS

Training for those interested in developing skills as announcers in radio or television, for commercials, news, sports, interviews, on-air talent or talk show hosts.

0422 12:45-4:55

M W Buchynski FA 103

BROADCASTING 12 - BROADCAST STATION OPERATION 1 - 3 UNITS

A laboratory course involving the operation of the campus radio station, WLAC. Duties will include on-air and internet radio operations.

0424 9:35-12:20

MW A Abdul JabbaarHLRC 115

BROADCASTING 25 - RADIO/TV/FILM WRITING - 3 UNITS

This course presents an analysis of the form and style of radio, television film scripts and program formats. Preparation of scripts for radio, television and film. Open to non-majors as well as majors.

0426 8:00-9:25

MW A Abdul JabbaarCE 226

BROADCASTING 931 - COOPERATIVE EDUCATION/ BROADCASTING (CSU) - 3 UNITS

In this course, students will receive internship training and experience in television production at Comcast Cable Communications facilities located at 3650 Martin Luther King Blvd., Suite 245, Baldwin Hills Mall, Los Angeles, 90008. Students will meet at Comcast many Wednesdays from 11:00 am to 3:00 pm.

Evening Classes

9175 5:00-6:15
& 2:00-Hrs

W D McCane FA 104
TBA D McCane COMCAST

BUSINESS
Business Division
Clyde Titus - Chairperson

BUSINESS 1 - INTRODUCTION TO BUSINESS (UC:CSU) - 3 UNITS

Note: Students who are Business majors or who are considering a change to that major are advised to take this course as a foundation.

It is a survey of the fundamental aspects of all phases of business including entrepreneurship alternative, management/ leadership, marketing, financial management and institutions, investing through the securities market, and challenges facing global markets.

0440 8:00-9:25	MW G Thomas	CE 202
0442 8:00-9:25	TTh G Thomas	CE 202
0444 11:10-12:35	TTh G Thomas	CE 202
0446 9:00-12:15	Sat D Fuller	B5 201
8014 3:15-Hrs	TBA B Stansbury	ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

Evening Classes

3440 6:45-10:00	M C Titus	CE 202
3442 6:45-10:00	W Staff	CE 202

BUSINESS 5 - BUSINESS LAW (UC:CSU) - 3 UNITS (Same as Law 1)

This course covers the essentials of the law of contracts: agency, employment, personal property, bailment, sales, and real property in their application to everyday problems pertaining to business and to the individual. Elementary safeguards regarding sales and sales contacts are covered.

8016 3:15-Hrs	TBA V. Nicholas	ONLINE
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(See pages 11 & 28-31 for more information on ONLINE classes.)

BUSINESS 31 - BUSINESS ENGLISH - 3 UNITS

Note: Same as Computer Applications/Office Technology (CA/OT) 31.

This course offers intensive review of the mechanics of English: grammar, capitalization, punctuation, sentence structure, business vocabulary, letter styles, and proof readers' symbols.

0450 9:35-11:00	MW G Thomas	CE 202
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Evening Classes

3450 6:45-10:00	Th P Blum	CE 202
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BUSINESS 32 - BUSINESS COMMUNICATIONS (CSU) - 3 UNITS

Note: Same as Computer Applications/Office Technology (CA/OT) 32.

Prerequisite: Business 31 with a grade of "C" or better.

This course covers the principles and techniques of effective business writing. Emphasis is placed on writing clear, concise, and persuasive letters, memos, and reports and the psychology of business letter composition and communications.

0460 11:10-12:35	MW Staff	CE 201
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Evening Classes

3460 6:45-10:00	W B Slaughter	CE 226
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BUSINESS 75 - LEADERSHIP LESSONS OF MILITARY HISTORY - 3 UNITS

Leadership lessons of military history around the world from Troy, the Greek-Persian Wars, the Punic Wars, the American Civil War, WWI, WWII, Korea, Vietnam and the Gulf Wars. Leaders, sources of conflict and power, logistics, discipline and the influence of geography, technology, politics and diplomacy will be discussed.

8018 3:15-Hrs TBA

E Levy ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

CHEMISTRY

Science Division

JOHN CONNOR - Chairperson

CHEMISTRY 51 - FUNDAMENTALS OF CHEMISTRY I (UC:CSU) - 5 UNITS

Recommended: One year of high school Algebra or Mathematics 115.

Lecture: 3 hours; Laboratory and/or discussion and quiz: 4 hours.

A descriptive course in inorganic and organic chemistry. Topics include the metric system of measurement; chemical symbols, formulas and nomenclature systems; chemical equations; physical properties including density, solubility and states of matter; chemical properties; acids, bases, buffers and pH; basic principles of equilibrium and an introduction to radioactivity. Organic topics focus on functional group identification including hydrocarbons, organic halides, alcohols, ketones, acids, esters, amines, carbohydrates, lipids and proteins. Designed for Nursing and other Allied Health majors, students in environmental hazardous materials, elementary education or liberal arts who do not intend to take Chemistry 101.

0490 lec 1:00-2:25

MW

A Bahta

B10 100

& conf 2:30-4:20

M

A Bahta

B10 100

& lab 2:45-5:30

W

A Bahta

B10 101

Evening Classes

3490 lec 5:05-6:30

TTh

O Garcia

B10 100

& conf 6:35-8:05

T

O Garcia

B10 100

& lab 6:50-9:35

Th

O Garcia

B10 101

CHEMISTRY 60 - INTRODUCTION TO GENERAL CHEMISTRY (UC:CSU) - 5 UNITS

Note: Formerly Chemistry 10.

Prerequisite: One year of high school Algebra or Mathematics 115.

This basic chemistry course presents elementary principles of general chemistry, including nomenclature and problem solving. For students whose previous chemistry background is inadequate for Chemistry 101. Chemistry 60 is also recommended for students who have been away from high school chemistry for two or more years.

0492 lec 8:00-9:20

TTh

M Alemayehu B10 100

& conf 8:00-10:05

M

M Alemayehu B10 100

& lab 8:00-10:05

W

M Alemayehu B10 101

Evening Classes

3492 lec 5:30-6:55		MW	P Gibbons	B10 100
& conf 7:05-9:35		M	P Gibbons	B10 103
& lab 7:05-9:45		W	P Gibbons	B10 103

CHEMISTRY 101 - GENERAL CHEMISTRY 1 (UC:CSU) (CAN CHEM 2) - 5 UNITS

Note: Formerly Chemistry 1.

Prerequisites: 1) Either high school chemistry or Chemistry 60 with a grade of "C" or better. 2) A minimum of two years of high school mathematics or completion of Mathematics 125 (Intermediate Algebra) or its equivalent.

Principles/laws of general chemistry with emphasis on calculations; lab work is quantitative.

0494 lec 9:30-11:00		MW	A Bahta	B9 102
& conf 9:30-10:40		TTh	A Bahta	B10 100
& lab 10:40-12:50		TTh	A Bahta	B10 101

CHEMISTRY 102 - GENERAL CHEMISTRY II (UC:CSU) (CAN CHEM 4) - 5 UNITS

Note: Formerly Chemistry 2.

Prerequisite: Chemistry 101 with a grade of "C" or better.

Elementary physical/analytical chemistry of electrolyte solutions; lab-qual inorganic analysis, and instrumentation.

0496 lec	11:05-12:30	MW	A Bahta	B10 100
& conf	1:00-2:05	TTh	A Bahta	B9 102
& lab	2:10-4:10	TTh	A Bahta	B10 101

Evening Classes

3496 lec	5:10-6:40	TTh	S Menon	B9 102
& conf	6:50-7:55	TTh	S Menon	B9 102
& lab	8:00-10:00	TTh	S Menon	B10 103

CHEMISTRY 211 - ORGANIC CHEMISTRY FOR SCIENCE MAJORS 1 (UC:CSU) - 5 UNITS

Note: Formerly Chemistry 14.

Prerequisite: Chemistry 102 with a grade of "C" or better.

The student is introduced to molecular structure, bonding, stereochemistry and functional group chemistry with emphasis on mechanisms. In the laboratory, the essential skills of preparation, isolation, purification and identification of organic compounds are presented.

0498 lec	12:00-1:25	TTh	M Alemayehu	B10 100
& lab	1:30-4:45	TTh	M Alemayehu	B10 103

CHEMISTRY 212 - ORGANIC CHEMISTRY FOR SCIENCE MAJORS II (UC:CSU) - 5 UNITS

Note: Formerly Chemistry 18.

Prerequisite: Chemistry 211.

Chemistry 212 is a continuation of Chemistry 211 with additional emphasis on mechanisms in stereochemistry.

0500 lec	12:00-1:25	MW	M Alemayehu	B9 101
& lab	1:30-4:45	MW	M Alemayehu	B10 103

Evening Classes

3500 lec	5:10-6:35	MW	C Chanmaguthas	B9 102
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& lab

6:45-10:00

MW

C ChanmaguthasB10 101

CHILD DEVELOPMENT

Behavioral & Social Sciences Division

Charles Stapleton - Chairperson

CHILD DEVELOPMENT 1 - CHILD GROWTH AND DEVELOPMENT (UC:CSU) - 3 UNITS

Recommended: For those interested in professions involving children.

The course focuses on the developmental theories from the prenatal stage through adolescence, as well as physical, mental, social and emotional growth.

0520	8:00-9:25	MW	S Frazier	CE 206
0522	8:00-9:25	TTh	S Frazier	CE 206
0524	9:30-12:45	Sat	G Boers	CE 206
0526	12:45-2:10	MW	M Shepherd	CE 206
0528	12:45-2:10	TTh	M Shepherd	CE 206

Evening Classes

3520	3:20-6:35	M	M Shepherd	CE 206
3522	6:45-10:00	Th	G Price	CE 206

CHILD DEVELOPMENT 2 - EARLY CHILDHOOD: EARLY CHILDHOOD PRINCIPLES AND PRACTICES (CSU) - 3 UNITS

Prerequisite: Verification of annual tuberculosis test.

This course provides the student with a survey of preschool education, current philosophies and practices. The role of the teacher is emphasized.

0530	9:35-11:00	TTh	C Wilder	CE 206
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Evening Classes

3530	6:45-10:00	M	Staff	CE 206
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CHILD DEVELOPMENT 3 - CREATIVE EXPERIENCES FOR CHILDREN 1 (CSU) - 3 UNITS

Recommended: Child Development 1 and 2.

Students learn about the value of creative experiences for children. Dramatic play, art, blocks and music activities are explored.

0532	9:30-12:45	Sat	Staff	CE 219
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Evening Classes

3532	3:20-6:35	Th	E Evans	SC 107
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CHILD DEVELOPMENT 4 - CREATIVE EXPERIENCES FOR CHILDREN II (CSU) - 3 UNITS

Recommended: Child Development 1 and 2.

Students learn about creative experiences for children in language arts, mathematics, social studies, science, perceptual motor development and cooking. Curriculum planning, evaluation of the child's experience and environment are explored.

0534	11:10-2:25	W	C Wilder	SC 107
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Evening Classes

3534	6:45-10:00	Th	E Evans	SC 107
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CHILD DEVELOPMENT 10 - CHILD HEALTH (CSU) - 3 UNITS

Recommended: Child Development 1 and 2.

This course includes information on the nutritional needs and physical and

mental well-being of children from birth to adolescence. Information dealing with special problems/handicaps is included, as well as habits and attitudes towards health.

Evening Classes

3536 6:45-10:00 M S Demos B1 200

CHILD DEVELOPMENT 11 - HOME, SCHOOL, AND COMMUNITY RELATIONS (CSU) - 3 UNITS

Recommended: Child Development 1 and 2.

Survey of sociological, cultural and economic influences on children and family life patterns.

Evening Classes

3538 6:45-10:00 M Staff CE 205

CHILD DEVELOPMENT 12 - PARENT-TEACHER-CHILD INTERACTION (CSU) - 3 UNITS

Recommended: Child Development 1 and 2.

Emphasis of this course is placed on familiarizing students with techniques used in parent-teacher conferences to enable them to relate better to the families of the children in their classrooms. Techniques such as role-playing and personal interviews are utilized to give students confidence in working with parents and their specific problems.

Evening Classes

3540 3:20-6:35 M Staff CE 220

CHILD DEVELOPMENT 23 - PRACTICUM IN CHILD DEVELOPMENT II (CSU) 4 UNITS

Prerequisite: Child Development 1, 2, 3, 4, and 22 with a grade of "C" or better.

Verification of annual tuberculosis test and fingerprinting required. The second semester of practicum teaching experience in a different setting under the supervision of a master teacher and college instructor. This course provides the practical application of theories covered in prerequisite courses.

0542 lec 11:10-1:40 T C Wilder SC 107
& lab 6:00-Hrs TBA C Wilder SC 107

Evening Classes

3542 lec 7:00-9:30 W E Evans SC 107
& lab 6:00-Hrs TBA E Evans SC 107

CHILD DEVELOPMENT 30 - INFANT STUDIES (CSU) - 3 UNITS

Recommended: Child Development 1.

This course is a survey of infant/toddler development and current educational programs. Opportunity for observation and participation in field and clinical work is offered.

Evening Classes

3546 6:45-10:00 W Staff CE 206

CHILD DEVELOPMENT 31 - INFANT AND TODDLER STUDIES II (CSU) - 3 UNITS

This course is a continuation of the survey of infant-toddler development and current educational programs. Opportunity for observation and participation in field and clinical work is offered.

Evening Classes

3548 6:45-10:00

T

Staff HLRC 4D

CHILD DEVELOPMENT 35 - LITERACY DEVELOPMENT FOR THE YOUNG CHILD - 3 UNITS

Students interested or currently working in the field of early childhood education will build skills in promoting literacy in children, birth through age five, emphasizing age appropriate skills.

Evening Classes

3550 3:20-6:35

T

E Evans SC 107

CHILD DEVELOPMENT 39 – ADMINISTRATION & SUPERVISING OF EARLY CHILDHOOD EDUCATION PROGRAMS II (CSU) - 3 UNITS

Recommended: Child Development 38.

An in-depth study of budget and staffing, including the use of computers. Will include proposal writing, advocacy, staff relations, in-service training, working with parents, dealing with supervising agencies or boards, professional activities, current research in the field, as well as changes in the laws.

Evening Classes

3552 6:45-10:00

M

M Wills HLRC 4A

CHILD DEVELOPMENT 42 - The Child in a Diverse Society (CSU) - 3 UNITS

This course presents the philosophy and methods related to working with young children and families within a diverse society, including race, language, culture, gender, age, social class and children with special needs. Curriculum development and environmental designs will be studied from an inclusive perspective.

Evening Classes

3554 3:20-6:35

W

E Evans SC 107

CHILD DEVELOPMENT 45 - PROGRAMS FOR EXCEPTIONAL CHILDREN (CSU) - 3 UNITS

This course identifies the characteristics and different types of exceptional children and covers concepts on how to integrate these children into a "regular" classroom.

Evening Classes

3556 6:45-10:00

W

Staff CE 220

CHILD DEVELOPMENT 47 - SCHOOL AGE PROGRAMS II (CSU) - 3 UNITS

Students will be introduced to the different types of school age childcare programs. Topics to be covered will include the child in context to the family, community and society. The physical environment and the modalities for facilitating learning will be discussed and analyzed. Opportunities to develop and implement age and content appropriate activities for school-aged children will be executed in classroom projects.

0558 9:30-12:45

Sat

J Scranton CE 203

CHILD DEVELOPMENT 65 - ADULT SUPERVISION/EARLY CHILDHOOD MENTORING - 2 UNITS

Recommended: Child Development 23.

This course is a study of the methods and principles of supervising student teachers in early childhood classrooms. Emphasis is placed on the role of classroom teachers who function as mentors to new teachers while simultaneously addressing the needs of children, parents and staff.

Evening Classes

**CINEMA
COMMUNICATION ENTERTAINMENT MEDIA ARTS
DIVISION
JOHN JORDAN - CHAIRPERSON**

CINEMA 3 - HISTORY OF MOTION PICTURES (UC:CSU) - 3 UNITS

Note: Same as Theater 505.

This course will involve the viewing of about 14 full-length motion pictures. Discussions will follow each screening centering on various film making techniques. The effect of changing social mores will also be discussed.

Evening Classes

3584 6:45-10:00 M D McCane B5 103

CINEMA 18 - MAIN CURRENTS IN MOTION PICTURES (CSU) - 3 UNITS

Note: This class is offered only in the Spring semester.

In this course, you'll explore the major categories of movies, including comedy, science fiction, suspense, the western, horror and the musical. Most weeks feature in-class screenings of significant feature films.

0586 1:00-3:00 T M Mancini AT A128

& 3:00-4:15 T M Mancini AT A210

Evening Classes

3586 6:45-10:00 T M Mancini AT A210

CINEMA 111 - CREATING CONTENT FOR THE MOVIES (CSU) - 3 UNITS

Prerequisite: None.

This survey course presents an overview of the art and business of the film industry, from "pitch" to promotion. Emphasis will be on the process of "development", focusing on how a project evolves from concept through script to production and release.

0590 12:45-4:00 M L Casser AT A210

CINEMA 112 - SCRIPT ANALYSIS (CSU) - 3 UNITS

Prerequisite: English 101 with a grade of "C" or better.

This course teaches students to identify the strengths and weaknesses of screenplays and other literary material submitted to producers of film and television. Students learn how to write a professional evaluation, "coverage", which may be utilized as part of a professional portfolio.

0592 12:45-4:00 W L Casser AT A210

CINEMA 125 - FILM PRODUCTION WORKSHOP I (CSU) - 3 UNITS

Prerequisite: Cinema 1.

Introduction to 16mm filmmaking focuses on all technical and creative aspects of the medium. This hands-on course includes developing the script, filming and postproduction culminating in a finished film.

CCHS = Class meets at Culver City High School,
Robert Frost Auditorium, 4401 Elenda Street, Culver City
7603 2:45-5:00 MW P Calderon CCHS

CINEMA 931 - COOPERATIVE EDUCATION/CINEMA (CSU) - 3 UNITS

Evening Classes

9225 5:00-6:15 W D McCane FA 104

& 2:00-Hrs TBA D McCane FA 104

COMPUTER APPLICATIONS & OFFICE TECHNOLOGY

Business Division

Clyde Titus - Chairperson

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 1A - TYPEWRITING/KEYBOARDING 1A - 1 UNIT

Note: Students with one year of high school typewriting or the ability to type 35 wpm and basic knowledge of MS WORD for Windows should enroll in Office Administration 2.

Mastery of the keyboard and the basic operations of typing and computers are developed on computers. When Office Administration 1A is completed, students should enroll in OA 1B, or OA 9, and OA 35, or OA 39.

0604 lab 8:00-9:25 TTh J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

0606 lab 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

0608 lab 9:35-11:00 TTh J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

0612 lab 8:00-9:25 TTh J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

0614 lab 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

0616 lab 9:35-11:00 TTh J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

Evening Classes

3602 lab 6:00-9:00 M M Bailey CE 105B
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

3606 lab 6:00-9:00 M M Bailey CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 1B - TYPEWRITING/KEYBOARDING 1B - 1 UNIT

Prerequisite: Completion of CAOT 1A.

In this course you will improve your keyboarding skills and learn to create basic documents using Microsoft WORD. When CAOT 1B is completed, student should enroll in CAOT 1C.

0620 8:00-9:25 TTh J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

0622 8:00-9:25 MW J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

0624 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

0626 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

0628 9:35-11:00 TTh J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

Evening Classes

3618 6:00-9:00 M M Bailey CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

3624 8:00-9:25 M M Bailey CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 1C - TYPEWRITING/KEYBOARDING 1C - 1 UNIT

Prerequisite: Completion of CAOT 1B.

This course is a continuation of CAOT 1B. Further improve your keyboarding skills and learn to create more documents using Microsoft WORD.

0632 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

0634 8:00-9:25 TTh J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

Evening Classes

3632 6:00-9:00 M M Bailey CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 2A-TYPEWRITING/KEYBOARDING 2A(CSU)- 1 UNIT

Prerequisite: CAOT 1A, 1B, 1C and the ability to type 35 wpm.

0636 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

Evening Classes

3636 6:00-9:00 M M Bailey CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY-2B TYPEWRITING/KEYBOARDING 2B(CSU)- 1 UNIT

Prerequisite: Completion of CAOT 2A.

0640 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

0642 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

Evening Classes

3640 6:00-9:00 M M Bailey CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 2C-TYPEWRITING/KEYBOARDING 2C (CSU)-1 UNIT

Prerequisite: Completion of CAOT 2B.

0644 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

0646 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

Evening Classes

3644 6:00-9:00 M M Bailey CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/11/2005)

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 9 - TYPING/KEYBOARDING IMPROVEMENT - 1 UNIT (RPT 1)

Prerequisite: Completion of CAOT 1A Keyboarding with a grade of "C" or better, or ability to type 25 wpm.

This course is designed to improve your keyboarding speed and accuracy. It will help you improve your efficiency in all your computer applications.

0652 8:00-9:25 TTh J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/11/2005)

Prerequisite: Completion of CAOT 1B.

This course is a continuation of CAOT 1B. Further improve your keyboarding skills and learn to create more documents using Microsoft WORD.

0632 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

0634 8:00-9:25 TTh J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

Evening Classes

3632 6:00-9:00 M M Bailey CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 2A-TYPEWRITING/KEYBOARDING 2A(CSU)- 1 UNIT

Prerequisite: CAOT 1A, 1B, 1C and the ability to type 35 wpm.

0636 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

Evening Classes

3636 6:00-9:00 M M Bailey CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY-2B TYPEWRITING/KEYBOARDING 2B(CSU)- 1 UNIT

Prerequisite: Completion of CAOT 2A.

0640 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

0642 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

Evening Classes

3640 6:00-9:00 M M Bailey CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 2C-TYPEWRITING/KEYBOARDING 2C (CSU)-1 UNIT

Prerequisite: Completion of CAOT 2B.

0644 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/16/2005)

0646 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

Evening Classes

3644 6:00-9:00 M M Bailey CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/11/2005)

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 9 - TYPING/KEYBOARDING IMPROVEMENT - 1 UNIT (RPT 1)

Prerequisite: Completion of CAOT 1A Keyboarding with a grade of "C" or better, or ability to type 25 wpm.

This course is designed to improve your keyboarding speed and accuracy. It will help you improve your efficiency in all your computer applications.

0652 8:00-9:25 TTh J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/11/2005)

0654 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 02/14/2005, Ends 04/11/2005)

0656 9:35-11:00 TTh J Bragia CE 105A

(8 Week Class - Starts 02/14/2005, Ends 04/11/2005)

0660 8:00-9:25 TTh J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

0662 9:35-11:00 MW J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

0664 9:35-11:00 TTh J Bragia CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

Evening Classes

3650 6:00-9:00 M M Bailey CE 105B
(8 Week Class - Starts 02/14/2005, Ends 04/11/2005)

3654 6:00-9:00 M M Bailey CE 105A
(8 Week Class - Starts 04/18/2005, Ends 06/11/2005)

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 31 - BUSINESS ENGLISH - 3 UNITS

Note: Same as Business 31.

This course offers intensive review of the mechanics of English: spelling, grammar, punctuation, sentence structure and word usage.

0658 9:35-11:00 MW G Thomas CE 202

Evening Classes

3658 6:45-10:00 TTh P Blum CE 202

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 32-BUSINESS COMMUNICATIONS (CSU) - 3 UNITS

Note: Same as Business 32.

0660 11:10-12:35 MW Staff CE 201

Evening Classes

3660 6:45-10:00 W B Slaughter CE 226

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 39 -

Word Processing, Keyboarding and Operations - 3 UNITS (RPT 2)

Recommended: The ability to type 35 words per minute, and completion of, or concurrent enrollment in, CAOT 35 or other computer class.

This course teaches word processing skills such as inputting, formatting, editing, and printing using WordPerfect software on IBM-compatible computers.

0662 11:10-12:35 TTh J Bragia CE 105A

& 2:00-Hrs TBA J Bragia CE 105A

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 79-WORD PROCESSING APPLICATIONS- 3 UNITS

Students choose either MS WORD or WordPerfect. Offered only in the Spring semester.

Evening Classes

3664 6:45-10:00 M P Morris CE 104

& 2:00-Hrs TBA P Morris CE 104

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 84 - MICROCOMPUTER OFFICE APPLICATIONS: WORD PROCESSING - 3 UNITS (RPT 2)

Advisory: Ability to type 30 wpm.

This course teaches word processing skills, including inputting, editing, formatting and printing documents using Microsoft WORD. (Replaces CAOT 35 in

Paralegal and CAOT programs). Students must arrange for an additional 2 hours lab time each week. (TBA HOURS)

0670 11:10-12:35 MW J Bragia

CE 105A

& 2:00-Hrs TBA J Bragia

CE 105A

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 93 - LEGAL DOCUMENT PRODUCTION - 2 UNITS

Recommended: CAOT 35 or 39.

Designed for Paralegal Program students (recommended) and Legal Secretary Program students (required). This course prepares the student to produce legal documents within the law firm setting, including briefs, memos, pleadings and all other legal documents.

Evening Classes

3672 6:45-10:00 W Staff CE 105A

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 116 - MEDICAL AND DENTAL INSURANCE FORMS - 1 UNIT

How insurance documents are processed. Students use computers to file claims for a variety of companies.

Evening Classes

3680 7:00-9:05 W A Aguiar

A9 912

COMPUTER APPLICATIONS/OFFICE TECHNOLOGY 117-COMPUTERS IN HEALTH OCCUPATIONS-1 UNIT

A survey of current software for medical, dental and hospital offices. Focuses on evaluation and selection. Records, reports and ergonomics will also be discussed. Includes hand-on activities with no prior computer experience necessary.

Evening Classes

3682 6:30-8:35 Th A Aguiar

A9 912

COMPUTER SCIENCE INFORMATION TECHNOLOGY

Business Division

Clyde Titus - Chairperson

NEW: SKILL AWARD CERTIFICATE (15 UNITS) COMPUTER NETWORK MANAGEMENT

CS965 CS982 CS967 or CS981

CS983 CS984

NEW: CompTIA A+ Certification Exam Training Courses:

Operating System: CS934 + CS981 or CS967

Hardware System: CS934 + CS965

NEW: CompTIA Security + Certification Exam

Training Courses: CS965 + CS980

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 901 - INTRODUCTION TO COMPUTERS AND THEIR USES 1 (CSU) - 3 UNITS

The course introduces students to fundamental "Computer Literacy" concepts.

Students will learn to use Windows XP on the PC-compatible computers as well as a

word processing program (MS WORD), a spreadsheet program (MS EXCEL), MS PowerPoint

and other applications. This class is intended for students requiring "hands-on" knowledge of computer applications. This class will be accepted as a prerequisite for DOS, Database and other non-programming classes offered as part of the CSIT curriculum.

0690 8:00-9:25 MW J Bragia	B1 100
0692 9:00-12:15 F A Patil	CE 106B
0694 9:30-12:45 Sat S Gonsoski	CE 106B
0696 9:35-11:00 MW C Titus	CE 106B
0698 9:35-11:00 TTh Staff	CE 106B
8020 3:15-Hrs TBA M Levy	ONLINE

(See pages 11 & 28-31 for more information on ONLINE classes.)

Evening Classes

3690 6:45-10:00 M K Taira B1 100
3692 6:45-10:00 T C Titus B1 100
3694 6:45-10:00 W M Kaplan B1 100
3696 6:45-10:00 Th J Forman B1 100

COMPUTER SCIENCE/INFORMATION TECH. 902 –INTRO. TO COMPUTER SCIENCE(CSU)-3 UNITS

Note: Students who have completed CS 901 may also take this course.

This course introduces students to fundamental concepts of computer science and programming. Applications will NOT be taught. Programming will be introduced with the PASCAL, C++ and assembly programming languages. This class is intended for Computer Science, Engineering, Math and Science majors. It is a prerequisite for all CSIT programming classes and is acceptable as a prerequisite for application classes.

0710 11:10-12:35 TTh M Levy CE 103

Evening Classes

3710 5:10-6:35 MW M Levy CE 106B

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 917 - BEGINNING MICRO ASSEMBLY (UC:CSU) - 3 UNITS

This course will cover the assembly language for the INTEL-based computers. Processor architecture as it relates to the assembly language programmer, as well as the interaction between the assembly language and the operating system, will be explained. It is assumed that students understand fundamental algorithm design. This concentrates on assembly language programming techniques.

Evening Classes

3712 6:45-10:00 M A Patil CE 106B

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 930 - MICROCOMPUTER APPLICATION SOFTWARE (CSU) - 4 UNITS

Prerequisite: CSIT 901, CSIT 902 or equivalent experience and knowledge of business arithmetic.

This course illustrates how the Microsoft Office 2003 software package can be used to solve typical business problems. Students will use EXCEL, WORD, PowerPoint and ACCESS to prepare documents, slides and presentations typical in today's business environment. It is essential that students have completed CSIT 901 and have some knowledge of Windows, WORD and EXCEL.

0714 9:35-11:00 TTh M Levy CE 103
& lab 2:00-Hrs TBA M Levy CE 101

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 933 - DATABASE DESIGN AND PROGRAMMING (CSU) - 3 UNITS

Prerequisite: CSIT 901 or CSIT 902 or equivalent experience with DOS and microcomputer database programs.

This class explains the concept of relational databases. It illustrates how the MICROSOFT ACCESS database management system may be used in common business applications such as report and screen design, database design, and computer-aided decision making. This course covers advanced ACCESS features including SQL Programming.

Evening Classes

3716 6:45-10:00 Th A Patil CE 103

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 934 - Introduction to Operating Systems (CSU) - 3 Units

Prerequisite: CS 901 or CS 902 or equivalent experience.

This course covers operating system topics in the A+ certification exam. This course provides students with the technical foundation in current Microsoft operating systems. It covers PC hardware architecture, operating system installation, configuration, administration, and troubleshooting. It also covers

OS command-line interfaces, batch file programming, and windows scripting. This course prepares students to perform operating system support tasks. It is a required prerequisite to enter WLAC's Microsoft Certified System Engineer (MCSE) or the CISCO (CCNA) training program.

0720 9:00-12:15 Sat A Chiang CE 104

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 936 - INTRODUCTION TO DATA STRUCTURES (UC:CSU) - 3 UNITS

Prerequisite: CSIT 939.

This course covers data structures and advanced programming techniques utilizing the C++ programming language. Data structures will include multi-dimensional arrays, stacks, queues, dynamically allocated linked lists and trees.

Evening Classes

3722 6:45-10:00 M M Levy CE 103

& 1:00-Hrs TBA M Levy CE 101

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 939 - PROGRAMMING IN C (UC:CSU) - 3 UNITS

Prerequisite: CSIT 902 or equivalent experience.

This course introduces object-oriented programming in the C++ language using the Borland Visual C++ compiler. It is assumed that students understand fundamental algorithm design. This course concentrates on the C++ language and object-oriented programming.

0724 8:00-9:25 TTh M Levy CE 103

& 1:00-Hrs TBA M Levy CE 103

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 948 - ADVANCED SPREADSHEET (CSU) - 3 UNITS

Prerequisite: CSIT 930 or equivalent experience with spreadsheet programs.

This course will cover advanced spreadsheet capabilities of EXCEL. Topics will include 3-dimensional spreadsheets, preparation of presentation quality graphics and Macros. Students will create simulated business management applications.

Evening Classes

3726 6:45-10:00 W M Patel CE 103

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 957 - introduction to web page design - 3 UNITS

This course takes students through the developmental phases of web page construction. Students will learn everything from basic skills such as creating web pages, tables, and forms, to more advanced skills like integrating a database with a web site and publishing the site on the Internet. First course in a series for web site development and e-commerce. This is a technical course, not an art course.

Evening Classes

3728 6:45-10:00 W A Patil CE 106B

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 965 - INTRODUCTION TO MICROSOFT NETWORKS - 3 UNITS

Prerequisite: CS 901 (or CS 902) and CS 934 or equivalent experience.

This course covers network hardware and operating system topics in A+ certification and Network+ certification. This course serves as a general introduction for students who need a foundation in current Microsoft networking technology, local area networks (LANs) and wide area networks (WANs). It covers network media, architecture, standards, protocols, and administrative tools in Windows 2000/3 environment. This is one of the required courses for WLAC's Microsoft Certified System Engineer (MCSE) or the CISCO (CCNA) training program.

Evening Classes

3730 6:45-10:00 M M Butler CE 106A

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 967 - INTRODUCTION TO MICROSOFT WINDOWS XP PROFESSIONAL - 3 UNITS

Prerequisite: CS 901 (or CS 902) and CS 934 or equivalent experience.

This course helps students gain the knowledge and skills to support Windows XP Professional. These skills include: setup, configuration, customization, optimization, network integration, administration, troubleshooting and other support issues. This course is also designed to prepare Microsoft Certified Professional candidates to successfully complete the Windows XP profession exam MCSE/MCP exam #70-210 and 70-270.

0732 11:10-12:35 TTh A Chiang CE 104

& 1:00-Hrs TBA A Chiang CE 104

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 972 - INTRODUCTION TO CISCO NETWORK FUNDAMENTALS - 3 UNITS

Prerequisite: CS 965, CS 983 (TCP/IP) or equivalent experience.

This course covers topics including networking, network terminology and protocols, network standards, LAN, WAN, the layers of the OSI reference model, cabling and cabling tools. In addition, this course provides students with their first exposure to Cisco routers, router programming, and routing protocols. Students will be introduced to router startup and setup configuration, the Cisco Internet-working Operating System (IOS), routing protocols and network management issues. The course utilizes hands-on lab exercises and demonstrations to reinforce network concepts and theories. This course is equivalent to Cisco's Semester I & II of the Cisco Network Academy.

Evening Classes

3734 6:45-10:00 T M Butler CE 106A

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 974 - INTRODUCTION TO CISCO ROUTERS - 3 UNITS

Prerequisite: CS 972.

This course covers advanced networking topics including LAN Switching, VLANs, LAN/WAN Design, Routing Protocols and Access Control List. In addition, students will learn more advanced Cisco router configuration techniques. The course utilizes hands-on lab exercises and demonstrations to reinforce network concepts and theories. This course is equivalent to Cisco's Semester III & IV of the Cisco Network Academy.

Evening Classes

3735 6:45-10:00 Th M Butler CE 106A

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 99AA - Introduction to Computer Security - 3 Units

Prerequisite: CSIT 965 or equivalent experience.

This course introduces the basic concepts of computer security. Students will learn a full range of security concepts and techniques and apply them to the most popular operating systems used today. It covers all aspects of security from how attackers operate to how virus strikes. It provides students with knowledge and skills to create a more secure computing environment. Students will learn how to harden operating systems and networks to repel attacks. This course is also designed to help candidates preparing to take CompTIA Security+ certification exam. It is one of the courses leading to the A.A. degree in CS Software Application and the Certificate in network and security management.

0736 9:35-11:00 TTh A Chiang CE 104

Evening Classes

3736 6:45-10:00 W A Chiang CE 104

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 982 - INTRODUCTION TO MICROSOFT WINDOWS 2000 SERVER - (3 UNITS)

Prerequisite: CS 965, CS 967, CS 981 or equivalent Microsoft certifications.

This course is intended for those who administer Microsoft Windows 2003 Server and for those preparing for the Microsoft Certified Systems Engineer Windows 2003

certification examination 70-215. This course provides the core foundation for supporting Microsoft Windows 2003 Server. In addition, this course provides support professionals with the skills necessary to install, configure, customize, optimize, network, integrate, and troubleshoot Windows 2003 Server. This is one of the required core courses for the WLAC Microsoft Certified Systems Engineer (MSCE) training program.

Evening Classes

3738 5:10-6:35 MW M Butler CE 106A

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 983 - MICROSOFT NETWORK INFRASTRUCTURE ADMINISTRATION - 3 UNITS

Prerequisite: CS 981, CS 982 or equivalent Microsoft certifications.

This course will teach students how to plan a network infrastructure around features supported by Windows 2003. Students will learn how to configure and support the TCP/IP protocol and use network services, such as IPsec, DHCP, DNS and

prepare for certification exam number: 70-216. In addition, this course is appropriate for those interested in web server administration and network security. This is one of the required core courses for the WLAC Microsoft Certified Systems Engineer (MCSE) training program.

Evening Classes

3739 6:45-10:00 W M Butler CE 106A

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 984 - INTRODUCTION TO WINDOWS ACTIVE DIRECTORY SERVICES - 3 UNITS

Prerequisite: CS 981, CS 982, CS 983 or equivalent Microsoft certifications.

This course introduces students to Windows 2003 Server Active Directory Services (ADS) concepts. Students learn to plan, configure and administer an ADS infrastructure. In addition, students will also learn to use Active Directory to centrally manage users, groups, shared folders and network resources. This course is one of the required courses for the WLAC Microsoft Certified Systems Engineer (MCSE) training program.

Evening Classes

3740 5:10-6:35 TTh M Butler CE 106A

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 990 - OBJECT-ORIENTED PROGRAMMING IN JAVA - 3 UNITS

Prerequisite: CSIT 939.

This course is designed to take the students through the various phases of Java Programming from Applications and Applets to Database Programming using JDBC. The course will cover JAVA Foundation Classes (JFC), detailed exposure to "UTIL" and "Lang" packages of JAVA. Some networking & animation techniques using Java are covered.

Evening Classes

3741 6:45-10:00 T A Patil CE 106B

COMPUTER SCIENCE/INFORMATION TECHNOLOGY 991 - PROGRAMMING LABORATORY - 1 UNIT

Any student wishing to use the Student Data Center, with the exception of students enrolled in CS 930, CS 939 and OA 39, must enroll in this class. The student's ID number will be used as a LOGIN ID in order to gain access to computers in the Data Center. The class is offered on a credit/no credit basis. Students are required to spend a minimum of 35 hours in the lab during the entire semester in order to get credit for this class.

0742 lab 2:10-Hrs TBA A Chiang CE 101